

ANNUAL REPORT



2009



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National Diploma in Social Work student

A year of growing confidence

WITTWORKS.ac.nz



Te Kura Matatini o Taranaki

WITT

WESTERN INSTITUTE
OF TECHNOLOGY
AT TARANAKI

ANNUAL REPORT 09



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WITT Logo



The WITT Logo contains many symbols, all of them significant to the way that WITT operates.

First there is the mountain – Mt Taranaki – a powerful symbol of the region and its people. WITT operates to benefit all of the people of Taranaki. The mystical, conical, snow-covered mountain inspires staff and students alike to look upwards - to reach for the sky.

Then there is the shield: long a symbol of quality teaching and learning and the tradition of enquiry. It epitomises the strength and commitment that WITT brings to support its educational mission and goals.

This commitment to teaching and learning is reinforced by the symbol of the open book.

Finally there is the koru. A symbol much used in the art of Māori, signifying new growth, generation and development. It also expresses WITT's purposeful response to Māori educational needs and the true partnership to which the Institute aspires.





Te Kura Matatini o Taranaki

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MISSION STATEMENT

The Western Institute of Technology at Taranaki through partnership with its communities, and by honouring the Treaty of Waitangi, is committed to providing viable, excellent, innovative and flexible learning that seeks to anticipate and meet the needs of learners and staff, in a stimulating educational environment, serving our communities and those who come to learn with us

Learning Excellence in Partnership



CHAIRMAN'S REPORT - A year of growing confidence

Introduction

I began my 2008 report noting that it had been a year of momentous progress for WITT. In 2009 WITT continued the momentum of 2008 and accelerated it. For the first time in seven years and a year ahead of schedule, we achieved a financial surplus. This is an extraordinary result and congratulations must go to all who have worked so hard and for so long to make this a reality, especially Richard Handley and the WITT staff.

WITT's success was also acknowledged by Education Minister Anne Tolley who referred to WITT as a 'high-performing polytechnic'. This endorsement of what we are doing and how we are driving forward is further evidence that we are on the right track.

While it is pleasing to reflect on these milestones, we are well aware WITT's resurgence is still young. It is our responsibility as the WITT Council to maintain the momentum and nurture this new-found confidence into next year and beyond with the right strategies and guidance.

Strategy

Financial viability will continue to be a primary focus for the Institute over the next few years, particularly in an environment where the number of students we can enrol is capped. Strategies to drive financial viability are clearly working. EFTS revenue grew by \$2.88m on the back of strong student enrolments. Fuelling enrolment growth was a downturn in the economy where fewer job opportunities prompted more people to undertake tertiary study and a strong marketing campaign encouraging students to enrol earlier.

Tight control over costs meant we were able to reduce budgeted expenditure by \$1.76m. The combined result was a \$1.2m surplus.

Achievement of financial viability provides the stability and platform for growth and development. Perhaps most importantly, it will directly benefit our primary stakeholders – our students as we look to invest more resources into facilities, staff development and student support services.

Risks

The change of Government in 2008, allied with the crisis in the world financial markets, changed the environment and led to a new direction in policy and funding for the Polytechnic. One of the changes was in the debt to equity agreement between WITT and the former Government. New negotiations were initiated and we expect to get closure on this early in 2010.

Policy changes around 'out of region' provision were a significant risk to WITT as our wholly owned subsidiary, New Zealand Institute of Highway Technology, delivers niche training in centres outside of Taranaki. The

new policy appears to allow out of region provision providing it is in consultation with the Polytechnics located in the region where the training is delivered. We are actively engaging with the Polytechnics to discuss this and indications are that NZIHT will be able to continue in its current format.

H1N1, commonly referred to as 'swine flu' appeared and had the potential to shut our Institute if it had reached the worst case scenario. Fortunately, it didn't and through careful management which included the introduction of hygiene stations at all entrances, we came through relatively untouched.

Committees

I would like to take this opportunity to thank the Academic Board and Finance, Audit and Risk Committees for their work in informing and supporting the Council in its deliberations and responsibilities. The Finance, Audit and Risk Committee gave us a clear perspective on risks, the potential impact of the risks and recommendations on ways to mitigate them. The Academic Board is fundamental to the academic viability of our programmes of study and the quality of our education that we are constantly striving towards.

A Look to the Future

Looking ahead, there are already indications that the environment will change significantly in the near term. The effects of the worldwide financial crisis have negatively impacted on the Government's resources, constraining the way the Government funds the Education sector. Our expectations are for a reduction in funding and we will need to be ready to respond to this change. Legislation has recently been passed on the make-up and appointment of Polytechnic Councils. Again, this will have a bearing on how we go forward, however, with change comes opportunity and we look forward to making the change work for us. I remain as enthused and excited about what the future holds for WITT as I was when first elected Chair.

In closing, I would like to pay tribute to my fellow Council members for their dedication, support, commitment and positivity. Council work takes time and effort and often takes Councillors away from their primary roles. I am extremely grateful for the service the Councillors have given and acknowledge their contribution in helping to guide WITT forward.



A handwritten signature in black ink, appearing to read 'Mary K Bourke'. The signature is written in a cursive style and is positioned above the printed name.

Mary K Bourke
Council Chairman



CE REPORT

A year of growing confidence

I am pleased to report that 2009 was a year of sustained performance improvement and accomplishment.

We addressed ghosts of the past and came through with a year of excellent achievement by our students and staff, and an outstanding financial result – the first financial surplus for seven years.

We are driven by our values

In all we do we look to our values – they are fundamental to the way we work and are at the core of the culture we are building.

A culture which;
gives us the **courage to lead** and make the right decisions for WITT and our students,
ensures we are **responsible and accountable** for our own actions,
continuously builds a **culture of quality and success**,
respects and honours **Te Tiriti o Waitangi**, and
upholds **honesty and integrity** in all things.

I firmly believe that an organisation that builds within a framework of well understood and recognised values as we have at WITT will enable it to achieve, progress and endure.

WITT is also driven to achieve a number of non-negotiable imperatives

In 2008 we reminded ourselves of the non-negotiable objectives that WITT, emerging from a period of extreme financial difficulty, had to achieve if it was to take its place again as a successful member of the ITP sector and restore confidence from the Crown and our communities.

These objectives and strategies to achieve them were at the forefront of decisions made by the Leadership Team and have guided us as we strived to improve our financial and academic performance.

We set about achieving these objectives with a firm determination to succeed. Firstly we needed to Grow our Core Business and improve our Student:Staff ratios. We did this by growing student numbers in core programmes and classes, “optimising” the programme portfolio to ensure the best overall mix which met the criteria of academic and financial viability and strategic value, and improving the student experience including the upgrading of services and facilities.

Secondly we had to achieve financial viability and ensure that WITT lived within its means and yielded an appropriate surplus. There was no doubt that this was the primary objective and that failure was not an option. We achieved this by ensuring that budgets were met by holding costs well within revenue, maximising revenue from core business and alternative sources of funding, improving the cost-effectiveness of our services and improving resource utilisation.

Thirdly WITT had to improve community engagement and build the confidence and support of our communities. We achieved this by developing and maintaining solid and responsive relationships with key communities, industry and schools, and the delivery of relevant programmes which meet sector standards and community need.

I am pleased to report that considerable improvement in performance has been achieved by concentrating on these three primary objectives. WITT’s subsidiary company New Zealand Institute of Highway Technology (NZIHT) also reported a very good year both financially and for student achievement which also contributed to the overall improvement. There is no doubt that significant improved confidence was achieved internally and expressed externally due to this very focussed strategy which improved performance to meet sector standards.

Students Come First

There exists at WITT an unwavering commitment to our students and their success from all our staff of which we can all be proud. This is a vital and necessary commitment that we make as a basis for securing our future.

In 2009 WITT enrolled well over 6,000 students which represents 7% per cent of the total Taranaki population. This was a record level of enrolment fuelled in part by recession but also from the growing confidence of our communities. WITT turned away 325 students who wished to enrol at second semester which was a major disappointment to us all and an offer by the local community to fund these students was not able to succeed under current regulations.

We continue to discuss with local iwi and Māori educational groups how to improve Māori participation in tertiary study in Taranaki. While Māori student numbers are gradually increasing and at higher levels there remains much to do in this area if we are to achieve our ambition, which is to attract more Māori who staircase into higher level and general programmes.

Students achieved many regional and national special awards, too many



to mention, but two have special significance – WITT was a member of the consortium which hosted the very successful University Games – our rugby league team beat all comers – and for the second year in a row was awarded the Widening Access Award from our peak body, ITPNZ.

In 2009 we developed and introduced eight new programmes including the Certificate in Process Operations (Oil & Gas) which was developed with significant input and partnership with the oil and gas industry. Likewise the Certificate in Road Transport was developed with close support from the Road Transport industry. We are very pleased with this confidence shown in us by these industries which are so important to the Taranaki economy and communities. The students in the Taranaki Rugby League and Education Academy completed their first year of study at WITT and illustrated how a cohort of students with very poor school records but who are motivated, supported with well focussed pastoral care and mentored can achieve academically.

WITT is proud of the achievements of its students.

We needed to undertake some ambitious academic initiatives

WITT picked up the Literacy, Language and Numeracy challenge at an early stage and was chosen as the model for the ITP sector for this work and was promoted in the education media for this.

WITT agreed to invest in KAREN (Kiwi Advanced Research and Educational Network) which is a super fast educationally based broadband which offers us some very good internal and external opportunities, particularly in collaboration with other education based institutes including secondary schools.

WITT's success was acknowledged by Education Minister Anne Tolley who referred to WITT as a "high-performing polytech", which was a much looked-for note of encouragement from Wellington after years of being on the back foot. Staff and students are starting to realise that WITT is taking its full place in the ITP sector again.

We achieved financial success

Perhaps the most significant achievement in 2009 was the financial result of a surplus of \$1.2m or 5.1% of revenue. This result represents the first surplus in seven years and an improvement of nearly \$4m over the 2008 deficit result.

In reaching for this objective we realised that failure was not an option and the confidence of WITT was measurably enhanced by this much improved and much needed result.

Cashflow was also much improved and careful management of capital spend enabled cash holdings to increase by \$435k to \$3.17m after the early repayment of a \$2m commercial bank loan.

The much improved cash position has enabled us to undertake a modest but well overdue campus development programme. A newly developed nursing hub was ready for occupation by year end and a number of teaching spaces were brought up to contemporary standard over the latter part of the year. This programme will continue.

Our overall achievement was confirmed by the approval of the first application for conversion

Two conversion agreements were negotiated with the Crown during 2008 and 2009 which enable \$12m of debt to be written off over the five years 2009 to 2013 provided WITT continues to achieve good performance as outlined in the agreements, and specifying how the additional \$5m is to be repaid to the Crown from 2020.

An initial application for conversion was made based on the 2009 result which was approved by the Ministers of Finance and Tertiary Education in early 2010 along with a decision to remove the Crown Manager. Both of these decisions emphasise growing confidence in us and reflects a reduced risk profile for WITT in the future.

We needed to align ourselves with the long term strategic direction

The 2009 National Budget confirmed that all parts of the State sector need to play its part in a recession and meet future demand with less funding by identifying efficiencies, reducing costs and implementing change. The sector needs to significantly change to meet the academic, financial and technological challenges of the future.

We were challenged to bargain with staff within a tightly constrained negotiating framework and to seek productivity gains to support wage and salary movements. This has challenged discussions with staff Unions, one of which, with the TEU, continued past year end without resolve and incurred some industrial action. Early resolution in the New Year is the objective.



Project 2011 was developed in late 2009 for implementation in early 2010 and has the task of achieving viability while sustaining a revenue reduction of about \$2.4m or about 10% of total revenue in 2011. A significant loss is the fund that acknowledged small scale and the lack of economies of scale at small polytechnics so important in enabling well resourced and supported student access by local communities to appropriate tertiary education and training.

While the overall financial indicators will remain strong in 2010 the aligning of WITT to the 2011 financial challenges without risking institutional capability and the adequacy of student pastoral care remains the fundamental key management issue of the next two to three years.

A look to the future

I have no doubt that Taranaki values its Polytechnic and needs it to be in good financial health offering relevant high quality programmes within an enjoyable student experience. WITT takes its role seriously and makes a significant contribution to the Taranaki economy.

I remain confident that with continuing clarity of vision from Council, appropriate funding support, resolution and determination from staff, keen learning from our students and ongoing support from Taranaki communities that WITT will continue to play a vital part in the development of its communities.

2010 is already looking encouraging and planning to meet the challenges of 2011 and beyond is well in hand.

I would like to thank Council for its vision and support, to thank staff for their contribution to our successes in 2009 and with confidence know that by working together, further success will flow in 2010 and into the future.

Taranaki can have confidence in its Polytechnic.



Richard W Handley
Chief Executive



PŪRONGO MANA WHENUA (Report to Mana Whenua)

Tēnei te ara kei runga

Ko te ara o tēnei tipua

Ko te ara o tēnei ariki

Ko te ara o tēnei Matua-ā-iwi

Ko te ara o Ranginui e tū nei

O Paratuanuku e takoto nei.

He Mihi

E ngā kokoiawa, e ngā pungarehutanga ahi, e ngā matarehu-ā-waka huri noa i to tātou tipua maunga tēnā koutou, tēnā koutou, tēnā koutou. Tēnā koutou i o tātou tini mate rātou te hunga kua huri ki tua. Haere, whaimuri atu i ngā tapuae o rātou kua hoki atu rā ki ngā Hāwaiki i kōrerotia ai e ngā mātua tūpuna, haere whakangaro atu rā. Te mate ki te mate, te ora ki te ora, oti atu mōuri mate, tihe mōuri ora. Kāti, he pūrongo kōrero tēnei e whakaatu ana i ngā mahi a Te Kura Matatini o Taranaki i whakatutuki ai hei whakatīnana i ngā hiahia o ngā iwi, hapū, whānau me ngā hāpōri Māori.

He Whakamārama

Through our vision, WITT is committed to developing consistent and enduring relationships with Māori of Taranaki, recognising their unique status as mana whenua and by honouring our obligations to Te Tiriti o Waitangi. This extends to strengthening our engagement with mana whenua and Māori within the Taranaki region, in order to understand Māori aspirations and support those aspirations with jointly developed programmes. WITT is committed to a portfolio of programmes that identifies pathways, commitment to Te Tiriti o Waitangi, partnership arrangements, curriculum alignment and alignment with TES and STEP 2008-2012. The following is a report to mana whenua on initiatives undertaken by WITT in 2009.

Programme Development

In 2008 WITT identified opportunities for the development of two new programmes specifically aligned to the needs of Māori. In 2009 the National Certificate in Māori Performing Arts (Performance) (Level 4) and Pōkaitahi Taiahoaho (Certificate in Kaumātua Skills Level 4) was offered, attracting 125 full-time students. The latter of the two new programmes, Pōkaitahi Taiahoaho, is an iwi initiative developed by Te Reo o Taranaki (TRoT) and delivered in partnership with the Institute. The aim of the programme is to produce graduates with a variety of skills which will assist them to fulfill the roles expected as kaumātua and kuia. Students are equipped with knowledge and a variety of practical skills covering mātauranga, tikanga and kaupapa Māori.

Te Reo o Taranaki also partners with WITT to deliver three other Māori community based language initiatives, aimed at revitalising te reo Māori o Taranaki and extending the reach of Māori students into higher levels of learning. The programmes are:

- Pōkairua Hōpuapua Reo (Diploma in Advanced Oral Taranaki Language)
- Pōkaitahi Kāpunipuni Reo (Certificate in Taranaki Oral Language Level 5)
- Pōkaitahi Taiahoaho (Certificate in Kaumātua Skills Level 3).

Development is also underway in Te Wānanga Māori to deliver the National Diploma in Māori Performing Arts (Tutoring) (Level 6) in 2010. We will report on this in the 2010 Annual Report.

Te Reo Māori

WITT is committed to the revitalisation of te reo Māori and continues to deliver Te Tohu Mōhiotanga (Diploma in Māori Language Level 6). The diploma has been offered since the early 1990's and continues to be popular with students who require basic beginner's class in te reo. The programme offers a good practical understanding of reo, tikanga, knowledge and histories specific to Taranaki Māori iwi, hapū and whānau. Graduates of the programme continue to pathway into higher level Māori language programmes offered at university level, Māori teachers of mainstream and Māori, social workers and Māori development.

Foundation

Future Focus was successfully delivered in 2009. This new initiative was developed in partnership with Taranaki Rugby League, to respond to the needs of Taranaki youth. The programme offered 20 young men access to a tailored programme providing them with an introduction to tertiary study, including pathways into other courses, while recognising their passion for sport. Robert Hewitt, the Co-ordinator for the programme, provided the critical mentoring role and co-ordinated the activities for this particular student cohort. The programme will continue in 2010.

Māori Students and Staff

With the development of new programmes, the number of Māori student enrolments is up from 18% to 23% in 2009. Student enrolments are not specific to just Māori programmes but cover a range of disciplines with 38% of Māori students enrolling in programmes offered in the Faculty of Health, Humanities and Māori; 21% in the Faculty of Engineering, Oil and Gas and 14% in the Faculty of Arts, Commerce and Technology.



This trend continues with 16% of WITT academic staff identifying themselves as Māori, an increase of 7%, however the percentage of non-academic staff indentifying as Māori in 2009 was 4%, a decrease of 1%.

Te Tiriti o Waitangi Commitments

Te Kāhui Matanui continues with its Institute role of ensuring that WITT is meeting its commitments to Te Tiriti o Waitangi by ensuring its policies, procedures and programmes encompass the needs of Māori. At a strategic level, WITT requires a Māori Tertiary Education Strategy to enable it to work more cohesively with the Taranaki Māori community in meeting their educational aspirations. As part of this development, discussions are underway to look at establishing a Rūnanga. The Rūnanga would operate as a strategic over-arching entity that is a resource to the community, staff, Council and students. This group would comprise Māori specialists with expertise in areas of Māori arts, education, business and tourism, health and recreation, trades and industry, youth and development and allow WITT to seek advice and consult on matters relating to needs of the Taranaki Māori community. We will report in 2010 on the progress of this initiative.

Whakakapinga Kōrero

WITT would like to thank the mana whenua who have opened their marae doors to provide an appropriate learning environment for our students. The hospitality that WITT and its students have experienced has been overwhelming and we look forward to working with you in 2010.

In conclusion, WITT is pleased to be able to report to mana whenua on initiatives undertaken in 2009. We will continue to build upon and strengthen our engagement with mana whenua and Māori within the Taranaki region in 2010 and look forward to the challenges of the new tertiary environment.

Nō reira, ka mutu i konei ngā kōrero mo te tau ruamano mā iwi. Hau-ora! Hau-nui! Hau Pai Mārire!

Tengaruru Wineera

Tumu Paetaki

WITT Strategic Goals 2009

TES Priority Outcomes		Strategic Goals
1.	Increasing educational success for young New Zealanders – more achieving qualifications at Level Four and above by age 25	WITT will: <ul style="list-style-type: none"> • Map student retention, completion and success rates • Develop and implement progressive study pathways • Consolidate programmes offered at Level Four or above • Undertake regular updates of the Regional Needs Analysis • Engage in regular stakeholder consultation and analyse the feedback from this consultation
2.	Increasing literacy, numeracy and language levels for the workforce	WITT will: <ul style="list-style-type: none"> • Support staff to identify new teaching and learning methodologies that will support and improve student outcomes • Strengthen Māori and Pasifika relationships to promote the development and acquisition of higher skill levels • Identify and target students with limited literacy skills and special needs • Identify barriers to learning and employment
3.	Increasing the achievement of advanced trades, technical and professional qualifications to meet regional and national industry needs	WITT will: <ul style="list-style-type: none"> • Continue to support Industry Training Organisation (ITO) training initiatives • Seek opportunities to participate in the development of national, industry-aligned qualifications • Seek opportunities for brokering staircasing arrangements • Engage with regional industry and obtain their feedback • Identify and develop new programme delivery options
4.	Improving research connections and linkages to create economic opportunities	WITT will: <ul style="list-style-type: none"> • Support staff to enhance their teaching, learning and research capability • Monitor trends in employment and further education with a view to identifying opportunities for applied research • Support staff to undertake research and scholarly activity in specialist areas • Seek partnership opportunities for consultancy and professional practice linking WITT with its external stakeholders



Key initiatives, activities and achievements

New programmes for 2009

- Certificate in Interactive Computing
- Certificate in Creative Graphics
- Certificate in Creative Technologies
- Certificate in Design (Skills and Technologies)
- Certificate in Photography
- National Certificate in Māori Performing Arts
- Pokaitahi Taiahoaho Taumata Wha (Certificate in Kaumatua skills)
- Pokairua Hopuapua Reo (Diploma in Oral Taranaki Language).

Student numbers and EFTS targets

- By the end of April we reached 80% of our EFTS target for the year
- By the end of May we were at 85%
- By June 30 the figure was 89%
- At 31 July we have achieved 100% of our 2010 target.

Beauty Therapy Success – All students who sat not only passed, but averaged 81% in Beauty Therapy theory and practical and 86% in Electrolysis theory and practical over three days of CIDESCO international examinations from an examiner from Belgium. These scores are very rare and very hard to earn. The examiner had high praise for the students, tutors and the school.



WITT Staff Successes

New Zealand Beauty Therapist of the Year Award: Beauty Therapy Tutor, Anna Robinson, was awarded the New Zealand Beauty Therapist of the Year for 2009 at a ceremony in Auckland on Saturday 15 August. In addition to her teaching, Anna owns her own beauty therapy clinic called *Anna's Planet*.



ITPNZ Widening Access to Tertiary Education Award: The Rugby League Academy won ITPNZ's award recently. A great achievement as this is the second year in a row that WITT has picked up this award. Our Pokaitahi Mana Rangitahi programme won in 2008.



City & Guilds Award: WITT's Hospitality Department received a City & Guilds award for its high standard of teaching and training.

Australian Professional Photographic Awards (Commercial Section) Silver Award: Photography Tutor Chris Hill recently won a silver award at the Australian Professional Photographic Awards for a photo of the Montrose Wine Bar. Chris is now preparing for the New Zealand awards.



Taranaki Hairdressers Competitions: Kylie Moore and Kim Cleaver, Hairdressing Tutors, both excelled at the Taranaki Hairdressers competitions. Kylie was placed 1st in the Directional Men's Fashion Cut and Kim placed 2nd Oceanic Event, Part one: The Cut and 4th in the Oceanic Event, Part two: The Conversion.

WITT Student Successes

City & Guilds Excellence for Outstanding Achievement Awards: WITT Diploma in Professional Cookery graduates Fiona Cathie and Koren Miller received their medals for Outstanding Achievement in the Diploma in Food Preparation and Cooking, from London-based City & Guilds.



Champion Overall Print Award: WITT Fine Arts student Megan Fox won the Champion Overall print award at the Taranaki Inter-district Camera Club competition.



Taranaki Hairdressers Awards: WITT hairdressing students competed in two separate sections, specifically run for pre-trade students. Jamie Wildbore won the blow-dry section and Tracey Short won the long hair design section.

Exhibitions and Student Successes

WITT Wide exhibition at the Percy Thomson Gallery in Stratford – a great exhibition of work that received good comment.

Visual Arts and Fashion students held their **RealPolitik exhibition**. A few weeks later our Vocational Skills students exhibited their works at WITT's art gallery.

WITT staff and students comprised two teams in the **48HOUR Film competition**, one of which was the only entrant in the Taranaki/Waikato region whose dialogue was almost entirely in Te Reo – fitting that we are currently in Māori Language week. The cast were coached in Te Reo by Tengaruru Wineera.



Journalism students spent time on placement at the Taranaki Daily News, Newstalk ZB and The Most FM. A number of their stories were published and broadcast and it is always great to see or hear “Brooke Sheehan or Gabrielle Ferguson is a WITT Journalism student” tagged at the end of these stories, so keep any news tips coming to Robin Martin. Great learning.



Our Diploma and Degree Graduation in May had the largest number of graduates and the largest audience we have ever experienced. At the ceremony, Andrea Corbett officially became Doctor Andrea Corbett and we congratulate Andrea once again on her fantastic achievement.

One week later we had the Graduation ceremony for our first **Commercial Road Transport** class. This was a very successful collaboration with industry and local truckies and was great to see the adult students graduate, most of whom had never achieved a qualification before. A very satisfying experience for WITT.

Guests at WITT

- Steve Maharey, Vice Chancellor of Massey University, visited on 10 August to sign a Memorandum of Understanding with WITT, the first phase in a process of negotiating pathways from WITT qualifications into Massey degrees, which adds options for our students
- Labour Party Caucus members visited on 11 August.

School leavers focus on their futures

Faced with the prospect of leaving Taranaki for university, three high-achieving school leavers chose to have a shot at something closer to home. Now, Louella Appleby, Hannah Brown and Amelia Aldridge (all 18) are all certain they made the right choice to spend this year studying the photography certificate at WITT.

“I’ve always done things differently to other people and thought about going to university,” says Hannah, who was a year 13 student at New Plymouth Girls’ High School last year. “But then I got more and more into

my photography.” The horse lover’s main focus is sports photography. “I like the excitement and adrenalin of sport. You either get that moment or you don’t, and when you get it, it tends to be a really good shot,” she says.

Hannah hopes to one day have her own sports photography business, but would also relish the chance of being a newspaper photographer. For now, she aims to improve her skills, and that’s where the certificate course comes in. “Every time you come there’s something new to learn. We have done work on every aspect of photography. It’s getting more in-depth now, but it’s for anyone – from amateurs through to people who’ve been into it for years.” Another plus about studying at WITT is being able to live at home. “I love New Plymouth and I don’t really want to move away,” Hannah says.

Louella wasn’t ready to leave home this year either. She wanted time to think about her future, so decided to take a year off before heading to University or a Polytechnic somewhere else in New Zealand. She calls this a gap year, even though she is studying a long-time passion. “I’ve always wanted to do photography, but never did it at Girls’ High because of other commitments.” Still, she’s found it easy to pick up and is now buzzing. “It’s great waking up in the morning knowing you are going to do something you love,” Louella says. “I want to come because we learn something new every day. I want to learn here – it’s exceeded my expectations”.

Louella says the course will give her skills for the future, which she hopes holds a career in advertising. Amelia sees photography flowing into graphic design. After finishing seventh form at Sacred Heart Girls’ College last year, she was cautious about what to do next. I decided to do this course because I didn’t want to commit myself for three years and then realise I would rather be somewhere else.”

Now Amelia is certain Witt is the place she wants to be, and next year plans to begin WITT’s Bachelor of Visual Arts, majoring in graphic design. Tutor Chris Hill says photography skills can take people into other study areas, including advertising, graphic design, travel, fashion and journalism. “It’s a very portable skill and it’s fun.”



KEY PERFORMANCE INDICATORS

	2005	2006	2007	2008	2009
Financial Performance					
Government revenue	10,365	10,297	12,281	15,795	16,165
Student revenue	5,241	6,118	7,076	5,485	5,245
Other revenue	4,250	1,637	1,889	2,383	1,945
Total revenue	19,856	18,052	21,246	23,663	23,355
Personnel	13,026	11,701	12,107	12,352	11,971
Other expenses	8,256	8,275	9,225	11,016	8,416
Interest expenses	262	1,220	1,409	1,204	72
Depreciation	1,722	1,787	1,816	1,840	1,685
Total expenditure	23,266	22,983	24,557	26,412	22,144
Surplus/(deficit) (before revaluation/change costs)	-3,410	-4,931	-3,311	-2,749	1,211
Change costs	-291	-872	-409		
Revaluations	-36				
Discontinued operations	-594				
Surplus/deficit	-4,331	-5,803	-3,720	-2,749	1,211
% Government revenue to total revenue	52.20%	57.04%	57.80%	66.75%	69.21%
Financial position					
Current assets	2,057	2,457	4,518	3,966	3,795
Non-current assets	25,282	24,864	26,836	25,979	24,979
Total assets	27,339	27,321	31,354	29,945	28,774
Current liabilities	56,664	19,238	21,957	6,088	3,745
Non-current liabilities	9,541	641	333	1,530	2,846
Total liabilities	15,205	19,879	22,290	7,618	6,591
Total equity	12134	7,442	9,064	22,327	22,183
Total equity and liabilities	27339	27,321	31,354	29,945	28,774
Enrolment Information					
TEC	1,523	1,346	1,385	1,456	1720
ITO	52	55	51	54	58
STAR	44	31	21	10	7
FCR	27	15	9	7	130
Skill NZ	5	12	17	13	15
Skill enhancement	2				
Prison					
Total domestic EFTS	1,653	1,459	1,483	1,540	1,930
International EFTS	186	125	79	71	68
Total EFTS	1,839	1,584	1,562	1,611	1,998
FTE - (WITT parent)					
Academic staff	129	104	90	81	85
Non-Academic staff	89	79	75	68	65
Total FTE	218	182	165	149	149
Academic staff/Non-academic staff	1.5	1.3	1.2	1.2	1.3
EFTS/ Academic FTE	10.0	10.2	12.3	14.0	16.4
Student numbers					
Male	5,574	4,393	2,377	3,045	3,530
Female	4,273	2,903	2,684	2,786	2,591
Total	9,847	7,296	5,061	5,831	6,121
Percentage of students over 25	68%	68%	42%	62%	65%
Financial indicators					
Total assets to total EFTS	14,866	17,247	20,073	18,588	14,401
Total income to total EFTS	10,797	11,397	13,602	14,688	11,689
Total expenses to total EFTS	12,651	14,015	15,722	16,395	11,083
Net surplus/(deficit) to operating revenue	-17.17%	-27.32%	-15.58%	-11.62%	5.19%
Net surplus/(deficit) to total assets	-12.47%	-18.05%	-10.56%	-9.186%	4.21%
Net surplus/(deficit) to total equity	-28.10%	-66.26%	-36.53%	-12.31%	5.46%
Working capital %	36.32%	12.77%	20.58%	65.14%	101.34%
Debt as a % of total capital	125.31%	267.12%	245.92%	34.12%	29.71%
Operating surplus/(deficit) plus interest to interest ratio	-12.0	-3.0	-1.3	-1.3	17.8
Operating surplus/(deficit) as a% of total debt	-22.43%	-24.81%	-14.85%	-36.09%	18.37%



Programmes and Courses

WITT continues to offer qualifications on a regional, national and international basis over a number of disciplines and levels.

Wherever possible, programmes of study are structured to enable students to take advantage of progression from certificate to diploma to degree. Modifications were made to a number of programmes during the year to better facilitate this progression and the approval of accreditation and new qualifications.

National Qualifications Framework Accreditations were gained for various domains and levels for –

- Oil and Gas, Health and Safety in Employment and Allied Industry.

In addition the following new qualifications were approved –

- Bachelor of Applied Social Science (WINTER off-site accreditation)
- Pōkaitahi Mana Tangata (Empowering Youth)
- Diploma in Creative Technologies
- National Diploma in Māori Performing Arts (Tutoring)
- Certificate in Process Operations
- Certificate in Computing and Information Technology.

Academic Quality

Following the introduction of Self-Assessment and External Evaluation and Review by ITPQ, WITT established a Self-Assessment Steering Committee to introduce the process and build the capacity of all staff. The focus of this evaluative approach is on the outcomes of education and the impact and value of those outcomes for students and all other stakeholders.

During the year, staff forums and evaluative workshops were held to create an awareness of the process and provide some practical experience for a variety of academic and administrative staff. The workshops focused on Institute-wide issues, for example Information and Enrolment Processes, Student Feedback and Student Retention and Successful Completions. Initial work began on revising the Annual Programme Reports and three models were trialled for specific programmes. The new approach focuses on evaluative conversations with all staff members involved in a programme and it is a valuable developmental tool that will lead to significant benefits for student learning.

The Quality Team continued to work closely and provide support across all faculties, business units, Academic Board and its sub-committees. Internal audits have been carried out for the Institute's sub-contracted partners and of academic functions, support activities and programmes as directed by the Academic Board. These audits focus on identifying opportunities for improvement and building on areas of good practice.

Student Support Services

WITT Student Support is about student retention, their success and well-being. The goal of student support is to enhance and optimise the learning experience for students through

- Equitable access
- Comprehensive, proactive support services
- Targeted services to marginalised and "at risk" groups.

Health Services

During 2009 the Health Clinic provided fully accessible health and medical services to 1423 students and staff in the area of injury, family planning, mental health, immunisation, occupational health, health monitoring and health education and promotion.

Health Clinic Visits - Annual Comparisons

2006	2007	2008	2009
1,916	1,502	1,614	1,423

Medical Clinic Visits - Annual Comparisons

2006	2007	2008	2009
299*	242	280	154

*2009 Medical clinic ran for 6 months only.



Counselling Services

WITT provides a confidential Counselling service for students to support and empower them to cope with life situations, manage emotional distress, make effective decisions and engage fully in their programme of study.

Personal Counselling - Total Contacts - Annual Comparisons

2006	2007	2008	2009
137	118	106	97

Chaplaincy

The Chaplain is employed by the Taranaki Tertiary Chaplaincy Board and a member of the WITT Student Support team. The Chaplain is available to students and staff experiencing both the joys and difficulties of their lives at WITT. Many access the service for support for bereavement, bible study, Christian literature, food parcels and financial issues, help to find a local spiritual home, prayer support, a listening ear and friendship.

International Student Support

The International Student Advisor provides supports targeted to the needs of our overseas students in line with the requirements of the Code of Practice for the Pastoral Care of International Students. In 2009 a total of 73 international students studying in either mainstream or English language courses and 16 short course students were met on arrival, participated in a comprehensive orientation and induction programme and overseen in regards to their attendance, living situation, pastoral support needs and wellbeing.

Careers Counselling

This year we were fortunate to secure the services of a Careers Counsellor on a voluntary basis. In total 60% of available appointments were booked for people wishing to clarify career direction, upskill or develop job search skills in CV writing and interviewing.

Disability Support

WITT is committed to providing accessible and equitable services to enable students with impairment to enroll and fully participate in their programme of study and campus life. In 2009 the Disability Coordinator provided support services to 88 students in the way of:

- Exam accommodations
- Mobility parking
- Alternate format materials
- Specialist equipment and furniture
- Support staff including NZSL interpreter, notetakers, reader/writers and academic assistants.

Learning Support

The primary focus of Learning Support is to teach course-related learning/study skills such as learning styles, essay writing, organisational skills and exam technique. This is done on a one-to-one basis or more commonly in-class. This year the Library Learning Centre staff (Learning Skills Tutors and liaison/teaching Librarians) have worked with classroom Tutors to embed learning and research support skills into the majority of WITT's diploma and degree programmes. The "academic literacy programme" consists of the teaching of library knowledge/research skills and learning skills/essay writing/referencing and aims to introduce greater numbers to learning topics and reduce the amount of one-on-one work required.

Total students receiving one-to-one tuition – Annual comparisons:

2004	2005	2006	2007	2008	2009
464	336	235	156	226	169

Total in-class study skills teaching hours – Annual comparisons:

2004	2005	2006	2007	2008	2009
269	247	185	170	164	153.5

WITT is committed to the goal of equal opportunity in education. The Institute continues to work towards providing equitable educational access, appropriate support services and barrier free facilities for all students. Activities in 2009 include:

- The provision of comprehensive student health, pastoral and learning support services
- Provision of Polytechs Early Learning Centre for children of students and staff
- Ongoing focus on international student support
- Provision of scholarships and a student hardship fund
- Provision of the free tertiary bus service
- Provision of flexible learning platforms to increase access to learning



- Provision of embedded literacy and numeracy in Level 1-3 programmes
- Ongoing professional development for staff focusing on meeting the needs of diverse groups.

WITT provides a number of programmes to attract students from disadvantaged groups in the community, in terms of their ability to attend the Institute and encourage second chance learners and those who do not meet entry requirements into higher level programmes. The intention is to facilitate access to education and offer clear pathways for students.

Pre-entry Programmes (programmes at Level 3 and below) offered in 2009:

- Certificate in Introduction to Tertiary Study
- Certificate in Vocational Skills
- Pokaitahi Mana Rangatahi
- Pokaitahi Mana Tangata
- National Certificate in Business Administration and Computing
- National Certificate in Computing (on-line)
- Certificate in Agriculture Skills
- Certificate in Practical Farming
- Certificate in Practical Horticulture
- Certificate in Automotive Trades
- National Certificate in Mechanical Engineering
- Certificate in Civil Industry
- Certificate in Espresso, Bar and Restaurant
- Certificate in Electrical Skills.

WITT encourages the greatest possible participation by the community, with an emphasis on eliminating barriers that cause under-representation and under-achievement of Māori, Pasifika peoples and people with disabilities.

Māori and Pasifika Students

Māori participation continues to increase with Māori representing 16.6% of student enrolments across all programmes at WITT in 2009. The Institute continues to work with the community to encourage greater participation of Māori, with an emphasis on higher level programmes, and has initiatives in place to support the success and retention of our Māori and Pasifika students including:

- The development of a Māori strategy for the Institution with a key goal of improving participation and outcomes for Māori students.
- The employment of an Ahorangi and a Tumu Paetaki
- The establishment of a Māori advisory group to WITT – Te Kahui Matanui – who are responsible for monitoring issues relative to Māori
- Provision of the Kopa Manaaki – a culturally safe whanau space – providing a one-stop shop for Māori and Pasifika students to access cultural and pastoral support services and a place for students to study, relax and socialise
- Students identifying on enrolment having the option to be contacted to discuss learning and support needs and services
- Whole of Institute powhiri to welcome new students each semester
- The employment of Māori pastoral care staff in identified programmes with high Māori enrolments eg. Pokaitahi Mana Tangata, Nursing
- Provision of an increased portfolio of Māori programme offerings:
 - » Te Tohu Mohiotanga (Diploma in Māori language)
 - » Pokairua Hopuapua Reo (Diploma in Oral Taranaki Language)
 - » Pokaitahi Kapunipuni Reo (Certificate in Taranaki Oral Language)
 - » Pokaitahi Taiahoaho (Certificate in Kaumatua Skills)
 - » Pokaitahi Taiahoaho Taumata Wha (Certificate in Kaumatua Skills)
 - » National Certificate in Māori Performing Arts
 - » National Diploma in Māori performing arts (tutoring).



Students with Disability

WITT continues to encourage and support the participation of students with disability and has a number of initiatives in place to attract students and eliminate barriers to their entry and progress including:

- The employment of a Disability Coordinator as a point of contact for disabled students needing support and services
- Course information and application/enrolment forms being made available in an alternative format, on request
- Contacting students disclosing disability on application and enrolment
- The provision of a range of enrolment options including completion by post, enrolment by an agent, and, if coming in personally, support in the process
- The provision of a range of supports tailored to meet individual needs and circumstances
- Continued improvement of the physical access and facilities on campus
- The provision of the Vocational Skills programme fee-free
- The requirement of all WITT staff and Tutors to attend a disability awareness workshop and a workshop on supporting students with learning difficulties.

Student enrolments

Statistical information on the number of Māori enrolled at WITT.

	2005 SDR	2006 SDR	2007 SDR	2008 SDR	2009 SDR
Number	1952	1856	666	862	1015
% of student population	19.3%	18.9%	13.2%	14.8%	16.6%

Statistical information on the number of students enrolled at WITT declaring they live with the effects of injury, long-term illness or disability.

	2005 SDR	2006 SDR	2007 SDR	2008 SDR	2009 SDR
Number	387	338	260	240	239
% of student population	3.93%	4.63%	5.13%	4.11%	3.90%

Statistical information on the number of Pasifika enrolled at WITT.

	2005 SDR	2006 SDR	2007 SDR	2008 SDR	2009 SDR
Number	123	128	43	60	96
% of student population	1.2%	1.3%	0.2%	1.0%	1.6%

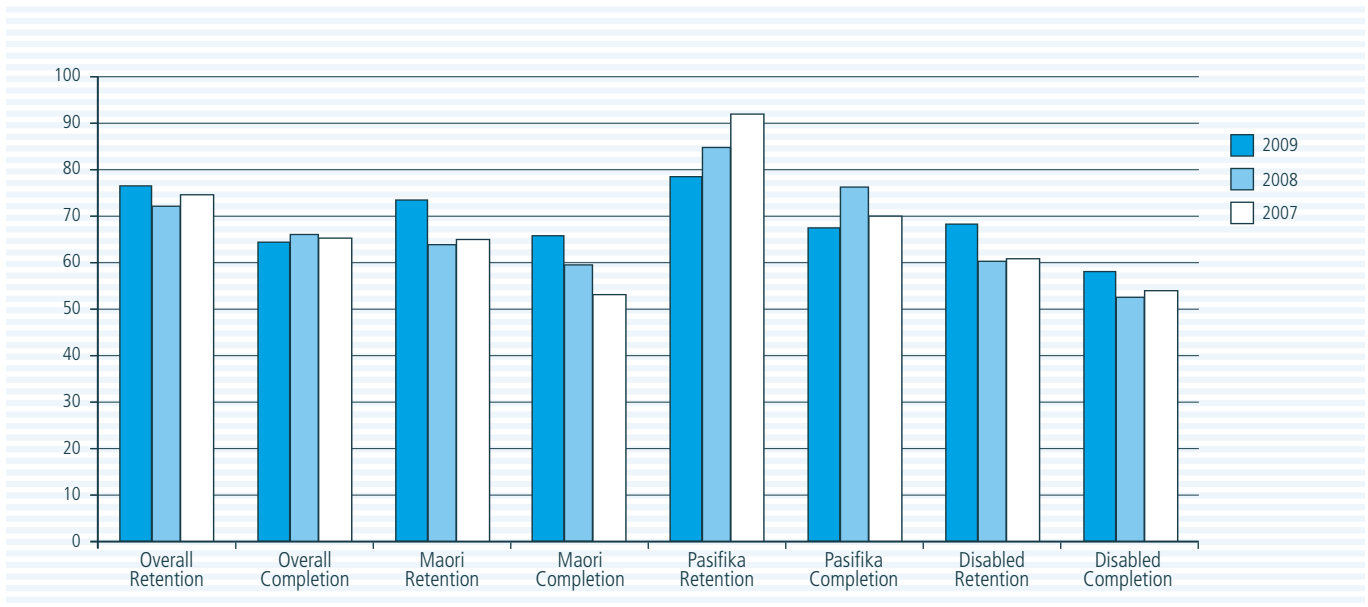
Total number of students receiving assistance from the Disability Service.

	2005	2006	2007	2008	2009
Number	75	73	78	73	88

Statistical information on the number of student enrolments in the Certificate in Vocational Skills.

	2005	2006	2007	2008	2009
EFTS	26.7%	30.8%	31%	26.9%	29.4%
Student numbers					39

Student Retention & Success



Human Resources Statistics

Academic Staff by category of appointment	2009	2008	2007	2006	2005
FTE Academic Staff	85.14	80.85	90.38	103.63	128.88
% of FTE Academic staff identifying as Māori	16%	9%	10%	9%	9%
% of FTE Academic staff Female	57%	57%	57%	58%	58%



Library

WITT Library staff, through the provision of print and electronic resources and information literacy instruction, endeavours to meet its service goals of engaging and empowering staff and students, ensuring knowledgeable users and providing the optimum student experience.

Usage

WITT Library recorded a total of 51,616 people through its doors in 2009 with 10,461 items issued, 192 inter-loan items requested from other libraries, 237 items placed on closed reserve and monthly database stats showing increased usage.

Visits to the Library, recorded via an electronic gate counter, shows increased usage supporting students use of the space to engage in study, use the networked computers, scan, print and copy services and receive support in information literacy. Issue stats continue to decrease reflecting students move towards the use of electronic resources. This is supported in the stats which show increased access to on-line sites.

	2009	2008	2007
Gate Count (visits) 07/07	51,616	41,109	Gate counter installed
Issues	10,461	10,863	12,585
Inter-loan requests	192	146	180
Full text article retrieval (on-line)	19,150	14,865	17,070
Information literacy sessions (students)	1,221	815	Stats not collected

Collection

WITT Library collection stands at 29,177 items with a total of 874 items withdrawn in 2009 and 638 new items added. The Library holds 178 print serial titles and has electronic resources providing access to 45,100 e-books and 19,150 e-journals.

	2009	2008	2007
Total collection	29,177	29,318	30,891
New titles	638	552	573
Titles withdrawn	874	2,464	726

Access and Delivery Developments

- The development of an OPAC search widget for inclusion in LibGuides
- Uploading of records from e-Brary into Liberty to allow cross searching
- Changes made in OPAC (the catalogue) to allow for easier searching of closed reserve items on the OPAC
- The purchasing and introduction of LibGuides, an electronic repository for storing and accessing information. The LibGuides interface is highly customisable, easily modified and allows us to offer Library 2.0 functionality. We anticipate going live in semester one 2010.

Facilities Improvement

2009 saw further changes in the library with the intended move away from traditional library service provision to the concept of a Learning Resource Centre.

- New internal signage
- Ceiling vans in student study areas, AV room and staff workroom
- Moving of study desks from quiet area into group study area
- Removal of two audio visual carousals
- Moving of book processing from downstairs to the workroom upstairs
- Purchase of shelving to display new serials upstairs
- Moving of open diary for student bookings into a central area
- Creation of additional group study spaces.

Governance and Management Structures

WITT is a Body Corporate as defined in Section 166 of the Education Act 1989. The Act describes the nature and ethos of a polytechnic (ITP) as: "characterised by a wide diversity of continuing education, including vocational training, that contributes to the maintenance, advancement and dissemination of knowledge and expertise and promotes community learning and by research, particularly applied and technological research, that aids development" (S 162).



Council

Part XV of the Act sets out the administrative structures and functions of tertiary institutions, including the constitution, functions and operation of Councils. Each tertiary institution is required to establish a Council as its governing body, in accordance with the provisions of Section 171 of the Act.

Section 171 states that a Council will consist of not fewer than 12 and not more than 20 members. Membership will include:

- Four persons appointed by the Minister of Tertiary Education
- The Chief Executive
- At least one, but not more than three, permanent members of the academic staff, elected by the members themselves
- At least one, but not more than three, permanent members of the general (allied) staff, elected by the members themselves
- At least one, but not more than three, persons who are – or who have been – students of the Institution.

A Council also has the power to co-opt members for a specified time or purpose, as well as to appoint and/or to elect a specified number of other persons.

The Act states that it is desirable for a Council to reflect, as far as is reasonably practicable, the ethnic and socio-economic diversity of communities served by the Institution and the gender balance of New Zealand. Both the Minister and Council itself – when appointing members – should strive to ensure that there are a sufficient number of members with expertise in management to enable the Council to perform its functions properly and effectively.

Except for the student member who holds office for one year, and staff members who are elected for two years, Council members or co-opted members hold office for four years. Any Council member (other than the Chief Executive) may resign as a member of Council by written notice signed by that member and given to the Chief Executive.

The full Council met eight times during 2009.

Council also convened for the May and December Graduation ceremonies.

Committees of Council

Finance, Audit and Risk Management

The WITT Finance, Audit and Risk Management Committee was established as a Committee of Council. The principal objectives of the Finance, Audit and Risk Committee is to assist Council to fulfil its responsibilities relating to WITT's accounting and financial reporting practices; to monitor the Institute's corporate security and financial performance, to oversee and advise on all elements of the Institute's operations that pertain to internal and external audit; and to identify, address and manage those elements of actual or potential risk which could impact negatively on the Institute and its operations.

The Finance Audit and Risk Committee met eleven times during the course of 2009.

Personnel Committee of Council

This Committee was established to monitor and review the appointment of the CE and WITT Council members; and of their performance relative to the terms of reference attached to their positions.

The CE Monitoring and Appointments Committee meets on an "as required" basis: The Committee met twice during 2009.

Authority and Responsibilities of the Chief Executive

The Chief Executive, at his/her discretion may delegate to other personnel the exercise of any authority or power and the discharge of any duties related to the management of the Institution, within the limits imposed by relevant Acts and Regulations. The delegation of any authority or power however, does not relieve the Chief Executive of responsibility for the action taken under such delegations.

The Chief Executive is also required to develop academic policies and operational systems which meet academic standards for the approval and accreditation of degrees, diplomas and certificates and any and all other courses as required by external approval and accreditation bodies.

The Chief Executive is responsible for providing the Council with reports which demonstrate compliance with the requirements of the Education Act 1989 and its Amendments.



Academic Board and Committees of Council

Council is required to establish:

- An Academic Board, for the purpose of providing academic advice and exercising oversight of any powers delegated to it by Council, as required under Sections 182 (2) (a) and (b) and (3) of the Education Act 1989; and may establish
- Any other board or committee which could provide advice to Council that will assist Council in determining the policy of the Institution.

Academic Board

Council recognises that the Academic Board fulfils an essential role in the Institute. In particular, it ensures that academic values outlined in WITT's key planning and strategic documents are adhered to; fosters academic freedom and academic excellence; provides a forum for debate on current educational policies, issues and philosophies and ensures that WITT complies with the standards of its QMS. It provides a source of advice to Council on academic matters and developments pertinent to the purpose of the Institute.

The Academic Board met eleven times in 2009.

Committees of Academic Board and Executive

To assist in meeting WITT's operational requirements, the Academic Board, Chief Executive and WITT Executive have also established a number of committees in particular areas where issues of compliance, equity, potential risk and academic integrity have been identified.

Academic Standards Committee

The main purpose of the Academic Standards Committee is to give detailed consideration to all aspects of the development, application and monitoring of the Institute's academic rules and processes, also overseeing all aspects of internal and external moderation; evaluating and advising on external monitoring reports or assessments by professional bodies and reviewing QMS moderation policies and processes on an ongoing basis.

The Academic Standards Committee met nine times in 2009.

Board of Studies Committee

There are four Boards of Studies – Arts, Commerce and Technology; Health, Humanities and Māori, Engineering Oil and Gas and New Zealand Institute of Highway Technology, which were formed by the Academic Board and report to the Academic Standards Committee. The Boards of Studies purpose is to review all new programmes, programme structures and significant and minor changes to existing programmes for referral to the Programme Development Committee, for recommending to the Academic Board.

The Boards of Studies also ensures academic activities and processes are in line with WITT's QMS and also approve student results.

Board of Studies meetings in 2009 were; Arts, Commerce and Technology, eleven; Health, Humanities and Māori, seven; Engineering Oil and Gas, six; New Zealand Institute of Highway Technology, nine.

Programme Development Committee

The Programme Development Committee is a standing committee formed by the Academic Board to receive and evaluate documentation for new or revised programmes and assess the appropriateness of document progression, for recommendations to the Academic Board. It also ensures that all new programmes and courses are developed in a manner that maintains the academic integrity of the Institute.

The Programme Development Committee met sixteen times in 2009.

Research Committee

The Research Committee was established by the Academic Board primarily to promote, co-ordinate and monitor research undertaken within the Institute and in particular to process applications for research grants from funds allocated to the Committee for this purpose. In carrying out its functions the Research Committee will follow the systems and processes outlined in Section 11 of the QMS.

The Research Committee met ten times in 2009.



Health and Safety Committee

The Health and Safety Committee is a standing committee formed by the WITT Executive. The Health and Safety Committee oversees all aspects of health and safety within the Institute, forwarding its recommendations to the WITT Executive for review and implementation.

The Health and Safety Committee met six times in 2009.

Academic Board Appeals Committee

The Academic Board Appeals Committee is a standing committee formed by the Academic Board, to provide recommendations on academic appeals in accordance with the provisions of current QMS policy.

The Academic Board Appeals Committee meets on an "as required" basis and met twice in 2009.

Equal Employment Opportunities Committee

The Equal Employment Opportunities (EEO) Committee was formed by the Executive to oversee and implement WITT's EEO policy; in particular to ensure that the Institute complies with the provisions of its annual Equal Employment Opportunities Programme.

The EEO Committee did not meet in 2009.

Te Kāhui Matanui Committee

WITT's Te Kāhui Matanui (Māori) Committee was constituted as a means of giving visible expression to WITT's commitment to bi-culturalism and engage in genuine partnership with Māori learners.

Te Kāhui Matanui met six times in 2009.

International Management Committee

The International Management Committee's main remit is to address day-to-day issues that arise with respect to international students who are currently studying at WITT. These issues include learning methodologies, pastoral care, WITT's compliance with the Code of Practice for the Pastoral Care of International Students and induction programmes.

The International Management Committee met on an informal basis as and when required.

WITT Leadership Team

The WITT Leadership Team continued to meet on a weekly basis throughout 2009.



Leadership Team

Richard Handley - Chief Executive

Richard Handley joined WITT in August 2008 as Chief Executive. He holds a Business Degree and Diploma from Massey University and Accounting Professionals ACA and CMA. His background includes farming with his family in South Taranaki/Wanganui region, followed by 20 years banking in New Zealand and internationally. Richard was Chief Executive of Lakeland Health, the Human Rights Commission and Deputy Chief Executive of UNITEC New Zealand, which is New Zealand's largest polytechnic.

Lisa Ferguson – Head of Faculty – Health, Humanities and Māori

Lisa joined WITT in July 2008 from AUT where she was the Director of Taupua Waiora Māori Health Research Centre AUT. Lisa has worked in both the public and private sector and has a particular interest in Māori health. She completed her PhD in 2002 at the University of Waikato.

Virginia Hulbert – Academic Director

Virginia holds responsibility for Registry, Academic Board operations, approvals and accreditations, external quality assurance of programmes of study and compliance. Since joining WITT in 1978 Virginia has held a number of teaching and departmental managerial positions within the Institute and was appointed Academic Registrar in 1997.

Lois Kelly – Head of Faculty – Engineering, Oil and Gas

Lois took up this position in September 2008 and is responsible for the academic and operational leadership of the Faculty of Engineering, Oil and Gas as well as being a member of the Leadership Team. Prior to joining WITT, Lois held management positions at Bay of Plenty Polytechnic and the University of Waikato and more recently has been undertaking consultancy and contract work in the ITP sector. Lois holds a Masters in Management from Massey University and a Diploma in Teaching from the University of Waikato.

Christine Pritchard – Head of Faculty – Arts, Commerce and Technology

Christine joined WITT, previously Taranaki Polytechnic, in 1986 as a Tutor. During the 24 years she has worked at the Institute, Christine has undertaken a variety of roles from teaching to departmental management and more recently as Head of Faculty. Christine has recently completed her Masters of Education (Adult) with Honours.

As Head of Faculty Arts, Commerce and Technology, Christine has responsibility for various programmes in Arts, Media, Hospitality, Hairdressing, Beauty Therapy, Journalism, Business Management, Business Administration, First-Line Management and Computing.

Peter Rothwell – Chief Financial Officer

Peter has been at WITT since August 2003 and holds responsibility for finance, payroll, facilities, information technology and operational human resources. His background is with the public sector in finance, systems analyst and tax audit roles. Peter holds a Commerce Degree and is a Chartered Accountant.

Jed Rowlands – Director Business Development

Jed joined WITT in June 2008 coming from a position as Assistant Principal at New Plymouth Boys' High School. Graduating from Otago University with a Bachelor of Arts in Mathematics and Economics, Jed spent the next 26 years teaching mathematics at secondary level, as well as holding various positions of responsibility. His role at WITT gives him the overall responsibility for regional facilitation, student recruitment and the student experience. He is also involved in local Government politics as a District Councillor.



Research Report 2009



The year 2009 saw the Research Committee enjoy full representation from across all areas of the Institute. Traditionally, research administration and decision-making is usually managed by academic staff involved in degree level teaching however, WITT is in a unique situation of having representation from all areas of its activities ranging from Support Services, Engineering and Hospitality. The resulting rigorous academic debate and consequential decision-making, positions the Institute to meet the challenge of monitoring, growing and maintaining a research and scholarly culture within a small, regional Polytechnic.

The *Tertiary Education Strategy 2010-15 (TES)* requires the Polytechnic sector to undertake applied research that supports vocational learning and technology transfer. Collaboration in research is still a focus for the Government although the focus tends to be towards international partnerships.

The year of 2009 saw faculty Research Management Plans identify research and scholarly activity opportunities, establish themes that may lead towards collaborative partnerships and contribute to facilitating the management and support of those opportunities. Although faculties were conservative in their plans, it is pleasing to report that most met and in some cases exceeded their expectations. The challenge for 2010 is to continue to grow and expand opportunities and increase collaboration across faculties, the sector and the region resulting in a strengthening of research in the Polytechnic.

Declining numbers of degree level programmes in the Institute continue to constitute a risk to maintaining a research culture in a small regional

Polytechnic. As such, development opportunities focused on activities that develop all staff towards conducting applied research that supports vocational learning. Many innovations were considered as to how the Research Committee is best placed to manage this development and conscious efforts were made to raise the prominence of scholarly activity, academic debate and conversation in the Institute. To this end, the Research Co-ordinator wrote a regular blog to foster academic discussion and debate amongst the Institute. WITT's successful researchers also exhibited their research outputs in a gallery (books, articles, etc) to showcase both the process of research and the outcomes of activities. This successful exhibition was called "WITT Wide" and was held in the Percy-Thompson Gallery in Stratford, where it was described by a visitor as "like walking into the pages of a book". Compared to previous years, more individual mentorship was provided to more staff members who were engaged in formal study, including support through issues such as research design, methodology and writing.

Te Iarere Wavelength, WITT's journal of scholarly activity, was dedicated in 2009 to the publication of scholars, that is, people who have considered an issue, held a view point and then argued it in a scholarly format. Due to the development needed towards publication, the committee was unable to publish in 2009 although all work and articles were completed in 2009. Writing is an important phase in the development of research activity – understanding what is already written and having a considered opinion of all the issues on a particular topic. Therefore, 2009 was focused on mentorship and the development of scholarly opinion and academic debate - moving towards research activities.





"Most significant in 2009 is the number of high quality outputs that were achieved"

The number of recorded research outputs for 2009 totalled 213. To compare, the ratio of research outputs to FTEs (full-time equivalent staff members), in 2006 we had 100 outputs from 184 FTEs (ratio of 0.54); in 2007, 165 FTEs produced 116 outputs (0.7). The year 2008 saw 149 FTEs produce 124 outputs (0.83) and 2009 had 164 FTEs produce 213 outputs which equates to a ratio of 1.3. This is quite an extraordinary result and that shows the effort going into developing staff capability is resulting in increased outputs and more importantly, increased capacity for research and scholarly thinking.

As in previous years, the Research Committee which operates as a Sub-Committee of Academic Board, remained the primary vehicle for providing a supportive environment and infrastructure for all research and related scholarly activity undertaken at WITT. All staff members undertaking a research project at WITT are required to register their intentions via the Research Management Plan which is approved through the Research Committee and then received by Academic Board. Staff may apply for funding where their project aligns with the provisions of the Guidelines for *WITT Staff Seeking Grants from the Research Committee Fund*. The grant in 2009 was increased to \$30,000 (from \$26,000 in 2008) with an additional ten individual \$1,000 awards allocated to high performing staff members. This undoubtedly enabled more research outputs and development in 2009.

Against a year of relative stability, WITT has maintained a creditable level of involvement and achievement in research and scholarly-aligned activities. It is hopeful that the initiatives and achievements recorded in 2009 will be maintained and strengthened in 2010.



AUDIT REPORT

To the readers of Western Institute of Technology at Taranaki and group's financial statements and performance information for the year ended 31 December 2009

The Auditor-General is the auditor of the Western Institute of Technology at Taranaki (the Institute) and group. The Auditor-General has appointed me, David Walker, using the staff and resources of Audit New Zealand, to carry out the audit on her behalf. The audit covers the financial statements and statement of service performance included in the annual report of the Institute and group for the year ended 31 December 2009.

Unqualified Opinion

In our opinion:

- the financial statements of the Institute and group on pages 27 to 54:
 - » comply with generally accepted accounting practice in New Zealand; and
 - » fairly reflect:
 - › the Institute and group's financial position as at 31 December 2009; and
 - › the results of its operations and cashflows for the year ended on that date.
- the performance information of the Institute and group on page 55 fairly reflects its service performance achievements measured against the performance targets adopted for the year ended on that date.

The audit was completed on 21 May 2010, and is the date at which our opinion is expressed.

The basis of our opinion is explained below. In addition, we outline the responsibilities of the Council and the Auditor, and explain our independence.

Basis of Opinion

We carried out the audit in accordance with the Auditor-General's Auditing Standards, which incorporate the New Zealand Auditing Standards.

We planned and performed the audit to obtain all the information and explanations we considered necessary in order to obtain reasonable assurance that the financial statements and statement of service performance did not have material misstatements whether caused by fraud or error.

Material misstatements are differences or omissions of amounts and disclosures that would affect a reader's overall understanding of the financial statements and statement of service performance. If we had found material misstatements that were not corrected, we would have referred to them in our opinion.

The audit involved performing procedures to test the information presented in the financial statements and statement of service performance. We assessed the results of those procedures in forming our opinion.



Audit procedures generally include:

- determining whether significant financial and management controls are working and can be relied on to produce complete and accurate data;
- verifying samples of transactions and account balances;
- performing analyses to identify anomalies in the reported data;
- reviewing significant estimates and judgements made by the Council;
- confirming year-end balances;
- determining whether accounting policies are appropriate and consistently applied; and
- determining whether all financial statement and statement of service performance disclosures are adequate.

We did not examine every transaction, nor do we guarantee complete accuracy of the financial statements and statement of service performance.

We evaluated the overall adequacy of the presentation of information in the financial statements and statement of service performance. We obtained all the information and explanations we required to support our opinion above.

Responsibilities of the Council and the Auditor

The Council is responsible for preparing financial statements in accordance with generally accepted accounting practice in New Zealand. Those financial statements must fairly reflect the financial position of the Institute and group as at 31 December 2009. They must also fairly reflect the results of its operations and cash flows for the year ended on that date. The Council is also responsible for preparing performance information that fairly reflects the service performance achievements for the year ended 31 December 2009. The Council's responsibilities arise from the Education Act 1989 and the Crown Entities Act 2004.

We are responsible for expressing an independent opinion on the financial statements and reporting that opinion to you. This responsibility arises from Section 15 of the Public Audit Act 2001 and the Crown Entities Act 2004.

Independence

When carrying out the audit we followed the independence requirements of the Auditor-General, which incorporate the independence requirements of the New Zealand Institute of Chartered Accountants.

Other than the audit, we have no relationship with or interests in the Institute or any of its subsidiaries.



David Walker
Audit New Zealand
On behalf of the Auditor-General
Auckland, New Zealand



Statement of Responsibility

For the financial year ended 31 December 2009 the Council and Management of the Western Institute of Technology at Taranaki were responsible for:

1. The preparation of the financial statements and the judgements used therein; and
2. Establishing and maintaining a system of internal control designed to provide reasonable assurance as to the integrity and reliability of financial reporting.

In the opinion of Council and Management of Western Institute of Technology at Taranaki, the financial statements fairly reflect the financial position and operations of this Institution for the year ended 31 December 2009.



M Bourke

COUNCIL CHAIRMAN

21 May 2010



R Handley

CHIEF EXECUTIVE

21 May 2010



Statement of Accounting Policies

For the year ended 31 December 2009

1. Reporting Entity

The financial statements of Western Institute of Technology at Taranaki (WITT) and Group for the year ending 31 December 2009 were authorised for issue by the Chair of Council and the Chief Executive in accordance with the Education Act 1989 Section 220.2AA on 21 May 2010.

WITT is a Crown Entity and is established under the New Zealand Education Act 1989 as a Public Institution. WITT offers a range of programmes from foundation to degree level, most of which may be studied on a part-time or full-time basis.

The consolidated financial statements of the group are presented for WITT ('the parent') and New Zealand Institute of Highway Technology (NZIHT Ltd) which is a wholly owned subsidiary of WITT.

2. Summary of Significant Accounting Policies

Basis of preparation

The financial statements have been prepared in accordance with Generally Accepted Accounting Practice in New Zealand (NZ GAAP) and the requirements of the Crown Entities Act 2004 and the Education Act 1989.

WITT is a public benefit entity for the purpose of complying with General Accepted Accounting Practice in New Zealand.

Measurement system

The financial statements are presented in New Zealand dollars (NZD) and all values are rounded to the nearest thousand dollars (\$'000).

The financial statements are prepared on the historical cost basis except;

- » land and buildings have been measured at fair value.
- » financial instruments at fair value through the profit and loss.

Statement of compliance

The financial statements have been prepared in accordance with the New Zealand Generally Accepted Accounting Practice (NZ GAAP). They comply with New Zealand equivalents to International Financial Reporting Standards (NZ IFRS) and other applicable Financial Reporting Standards, as appropriate for Public Benefit Entities. Compliance with NZ IFRS ensures that the financial statements also comply with the International Financial Reporting Standards (IFRS).

3. Basis of consolidation

The consolidated financial statements comprise the financial statements of Western Institute of Technology at Taranaki (WITT) and its subsidiary New Zealand Institute of Highway Technology (NZIHT) as at 31 December each year ("the Group"). The financial statements of subsidiaries are prepared for the same reporting period as the parent company. All have been prepared using consistent accounting policies.

All inter-entity balances and transactions have been eliminated in full.

Subsidiaries are entities that are controlled, either directly or indirectly, by the parent. NZIHT is consolidated by aggregating like items of assets, liabilities, revenues, expenses and cashflows on a line-by-line basis. All inter-entity balances and transactions, including unrealised profits arising from intra-group transactions, have been eliminated in full.

The results of NZIHT are consolidated into Western Institute of Technology at Taranaki financial statements for the years ended December 2008 and 2009.

4. Revenue

Revenue is recognised to the extent that it is probable that the economic benefits will flow to the Group and the revenue can be reliably measured. The following specific recognition criteria must also be met before revenue is recognised.



Government grants

Government grants are recognised when eligibility to receive the grant has been established; and it is recognised over the period in which the course is taught; by reference to the stage of completion of the course as at the Statement of Financial Position date. If Government grants are not used for stated purpose or planned level of student enrolments are not achieved; funding must be paid back to the Ministry of Education.

The stage of completion is measured by reference to the number of days of the course completed as a percentage of the total day's duration for each course.

Where funds have been received but not earned at balance date; a "revenue in advance" liability is recognised.

Student tuition fees

Revenue from student tuition fees is recognised over the period in which the course is taught by reference to the stage of completion of the course as at balance date.

The stage of completion is measured by reference to the number of days of the course completed as a percentage of the total day's duration for each course.

Sale of materials

Revenue is recognised when the significant risk and rewards of ownership have passed to the buyer and can be measured reliably.

5. Interest

Revenue is recognised as the interest accrues to the net carrying amount of the financial asset (using the effective interest method which is the rate that exactly discounts estimated future cash receipts through the expected life of the financial instrument).

6. Cash and cash equivalents

Cash and short-term deposits in the Statement of Financial Position comprise cash and cash equivalents and short-term deposits with an original maturity of three months or less.

For the purposes of the cashflow statement, cash and cash equivalents consist of cash and cash equivalents as defined above, net of outstanding bank overdrafts.

Operating Activities:

Transactions and other movements that are not investing or financing activities.

Investing Activities:

Activities relating to acquisition, holding and disposal of fixed assets and of investments, not falling within the definition of cash.

Financing Activities:

Activities that change the equity and debt capital structure of WITT.

7. Receivables

Student fees and other receivables.

Trade and other receivables are initially measured at fair value and subsequently measured at amortised cost; using the effective interest method, less any provision for impairment.

A provision for impairment of receivables is established when there is objective evidence that WITT will not be able to collect all amounts due; according to the original terms of receivables. The amount of the provision is the difference between the asset's carrying amount and the present value of estimated future cashflows, discounted using the effective interest method.

8. Inventories

Inventories are valued at the lower of cost and net realisable value.

Costs incurred in bringing each product to its present location and condition is accounted for as follows:

- Inventories held for resale - purchase cost on a first-in, first-out basis;



- Materials and consumables to be utilised for rendering of services-purchase cost on a first-in, first-out basis.

Net realisable value is the estimated selling price in the ordinary course of activities, less the estimated costs necessary to make the sale.

9. Investments

At each Statement of Financial Position date, WITT assesses whether there is any objective evidence that an investment is impaired.

Bank deposits

Investments in bank deposits are initially measured at fair value plus transaction costs.

After initial recognition, investments in bank deposits are measured at amortised cost using the effective interest method.

For bank deposits, impairment is established when there is objective evidence that WITT will not be able to collect amounts due, according to the original terms of the deposit. Significant financial difficulties of the bank, probability that the bank will enter into bankruptcy and default in payments are considered indicators that the deposit is impaired.

Equity investments

WITT designates equity investments at fair value through equity, which are initially measured at fair value plus transaction costs. After initial recognition, these investments are measured at their fair value with gains and losses recognised directly in equity, except for impairment losses which are recognised in the Statement of Financial Performance.

On de-recognition the cumulative gain or loss previously recognised in equity is recognised in the Statement of Financial Performance.

10. Property, plant and equipment

The measurement bases used for determining the gross carrying amount for each class of assets are as follows:

- Land and buildings are measured at fair value, less subsequent accumulated depreciation and subsequent accumulated impairment losses. Land and Buildings were last re-valued as at 31 December 2007. The valuation was completed as determined by an independent Registered Valuer
- Plant and equipment, motor vehicles and computer hardware is stated at cost, less accumulated depreciation and any accumulated impairment in value.

Where material parts of an item of property, plant and equipment have different useful lives, they are accounted for as separate items of property, plant and equipment.

Fair value as at 31 December 2005 has been used as the deemed cost on transition as at 1 January 2006 for the valuation of library books, plant and equipment, office equipment, furniture and fittings, motor vehicles and computer hardware. Library books, plant and equipment, office equipment, furniture and fittings, motor vehicles and computer hardware will be stated at cost, less accumulated depreciation and accumulated impairment value.

Depreciation

Depreciation is calculated on a straight-line basis over the estimated useful life of the asset as follows:

	USEFUL LIFE	WITT	NZIHT
Computer hardware	3-5 years	20-33% SL	33% SL
Plant and equipment	3-15 years	6-33% SL	25-33% SL
Buildings			
Structure/envelope	26-86 years	1-4% SL	3% SL
Fitout	20 years	5% SL	
Services	12-35 years	2.8-8.3% SL	
Infrastructure		2-20% SL	
Vehicles		6-33% SL	20% SL

The residual value of assets is reassessed annually.

Assets under construction

Capital work in progress is valued on the basis of expenditure incurred. Work in progress is not depreciated. The total cost of the asset of the project is transferred to the relevant asset class on its completion and then depreciated.



Impairment

The carrying values of plant and equipment other than those whose future economic benefits are not directly related to their ability to generate net cash, are reviewed for impairment when changes in circumstances indicate that the carrying value may not be recoverable.

If any such indication exists and where the carrying values exceed their estimated carrying amount, the assets are written down to their recoverable amount.

All assets are primarily held for the purpose of providing education and related activities and related activities are assessed for impairment by reviewing the assets for obsolescence, changes in useful life assessments, optimisation and other related matters.

An impairment loss is recognised whenever the carry amount of the asset exceeds its recoverable amount. Impairment losses directly reduce the carrying amount of assets and are recognised in the income statement in the "other expenses" line item or against the revaluation reserve if one exist for the impaired asset.

Revaluations

Following initial recognition at cost, land and buildings are carried at a revalued amount which is fair value at the date of revaluation less any subsequent accumulated depreciation on buildings and accumulated impairment losses.

Revaluation of property is carried out on a "class of asset" basis.

Fair value is determined by a depreciated replacement cost valuation method for buildings and market based evidence for land.

Any net revaluation surplus is credited to the asset revaluation reserve and included in the equity section of the Statement of Financial Position, unless it reverses a net revaluation decrease of the same asset previously recognised in the Statement of Comprehensive Income.

Any net revaluation decrease is recognised in the Income Statement unless it directly offsets a previous net revaluation reserve increase in the same revaluation reserve.

Any accumulated depreciation as at revaluation date is eliminated against the gross carrying amount of the asset and the net carrying amount is reinstated to the revalued amount of that asset.

Upon disposal, any revaluation reserve relating to that particular class of asset being sold is transferred to retained earnings.

Independent valuations are performed with sufficient regularity to ensure that the carrying amount does not differ materially from the assets fair value at balance date.

Any gain or loss arising from the de-recognition of the asset (calculated as the difference between the net disposal proceeds and the carrying amount of the item) or when no future benefits are expected to arise, is included in the Income Statement in the year it is de-recognised.

Held for sale

Property, plant and equipment is re-classified as a non-current asset held for sale when its carrying amount will be recovered principally through a sale transaction rather than continuing use. The re-classification takes place when the asset is considered to be available for immediate sale in its present condition, subject only to the usual and customary terms of sale of such assets and the sale is highly probable.

Leased Assets

Finance leases which transfer to the WITT Group substantially all the risks and rewards of ownership of the leased item, are capitalised at the inception of the lease at the fair value of the leased property or, if lower, at the present value of the minimum lease payments. WITT has received Ministerial approval for all such leases.

Lease payments are apportioned between the finance charges and the reduction of the leased liability so as to achieve a constant rate of interest on the remaining balance of the liability. Finance charges are included in the Statement of Comprehensive Income as finance costs.

Capitalised leased assets are depreciated over the shorter of the estimated useful life of the asset and lease term.

Leases where the lessor retains substantially all the risks and benefits of ownership of the asset are classified as operating leases.

Operating leases are recognised as an expense in the Income Statement on a straight-line basis over the lease term.



11. Intangible assets

Computer software and radio licence

Computer software and radio licence are separately acquired and capitalised at its cost as at date of acquisition. After initial recognition, separately acquired assets are carried at cost less accumulated amortisation and accumulated impairment costs.

Course development costs

Course development costs relate to the development of educational courses and are capitalised when it is probable that future economic benefit arising from the use of the intangible asset will flow to the Institute.

Following the initial recognition of the course development expenditure, the cost model is applied and the asset is carried at cost less accumulated amortisation and accumulated impairment losses.

Amortisation

A summary of the policies applied to the Group's intangible assets is as follows:

	Course development costs	Computer software and radio licence
Useful lives	5-15 years	3-10 years
Method used	SL	SL
Internally generated/acquired	Internally generated	Acquired

The amortisation period and amortisation method for each class of intangible asset having a finite life is reviewed at each financial year-end. If the expected useful life or expected pattern of consumption is different from the previous assessment changes are made accordingly,

The carrying value of each class of intangible asset is reviewed for indicators of impairment annually. Intangible assets are tested for impairment where an indicator of impairment exists.

Gains or losses arising from de-recognition of an intangible asset are measured as difference between the net disposal proceeds and the carrying amount of the asset and are recognised in the Income Statement when the asset is de-recognised.

Expenditure on research activities is recognised in the Statement of Comprehensive Income when incurred.

12. Employee entitlements

Provision is made in respect of WITT liability for annual leave, sick leave, long-service leave and retirement gratuities.

Annual leave has been calculated on an actual entitlement basis for current rates of pay.

Long service leave and retirement gratuities are calculated based on the present value of estimated future cashflows determined on an actuarial basis. The discount rate is the market yield on relevant New Zealand Government Stock at the Statement of Financial Position date.

Sick leave liability has been calculated based on the expected usage in excess of accruing annual entitlements.

Obligations for contributions to defined contribution pension plans are recognised as an expense in the income statement as they are incurred.

13. Superannuation schemes

Defined contribution schemes.

Obligations for contributions to the Government Superannuation Fund are accounted for as defined contribution schemes and are recognised as an expense in the Income Statement as incurred.

14. Trade and other payables

Trade and other payables are initially measured at fair value and subsequently measured at amortised cost using the effective interest method.



15. Borrowing

Borrowing costs are recognised as an expense when incurred.

Borrowings are initially recognised at their fair value. After initial recognition, all borrowings are measured at amortised cost, using the effective interest method.

16. Interest-bearing loans and borrowings

WITT and its subsidiary NZIHT are party to financial instruments as part of their normal operations. These financial instruments include bank accounts, investments, trade payables, trade receivables and loans.

All loans and borrowings are initially recognised at cost, being the fair value of the consideration received, net of transaction costs associated with the borrowing.

Floating rate debt

After initial recognition, debt instruments that are the subject of floating rate interest obligations are valued at "fair value through profit and loss". The face value of the loan obligation is likely to be a close approximation to this value and no additional accounting transactions will be necessary.

Fixed rate debt

After initial recognition, debt instruments that are the subject of fixed rate interest obligations are valued at "amortised cost", which uses the effective interest rate of allocating the interest expense over the life of the instrument. In normal commercial circumstances, the face value of the loan obligation is likely to be a close approximation to this value and no additional accounting transactions will be necessary. Where Crown loans are provided at a concessional or zero rate of interest, the difference between the fair value and the face value of the loan has been recognised as Equity at inception and interest costs are charged to the Statement of Comprehensive Income over the life of the instrument as though the interest rate was the prevailing market rate at the time the liability was entered into.

17. Provisions

Provisions are recognised when the Group has a present obligation (legal or constructive) as a result of a past event; and when it is probable that an outflow of resources embodying economic benefits will be required to settle the obligation and a reliable estimate can be made of the amount of the obligation.

If the effect of the time value of money is material, provisions are determined by discounting the expected future cashflows at a pre-tax rate that reflects current market assessments of the time, value of money and where appropriate, the risks specific to the liability.

Provisions are reviewed at each Statement of Financial Position date and adjusted to reflect the current best estimate. Where it is no longer probable that an outflow of resources embodying economic benefits will be required to settle the obligation, the provision is reversed.

Where discounting is used, the increase in the provision due to the passage of time is recognised as a finance cost.

18. Budget figures

The budget figures are those approved by the Council at the end of the year prior to the start of the financial year, with the exception of the Statement of Financial Position where the budget is adjusted to reflect the actual opening balances. The budget figures relate to the parent only.

The budget figures have been prepared in accordance with generally accepted accounting practice and are consistent with the accounting policies adopted by the Council for the preparation of financial statements.

19. Goods and services tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST except:

- where the GST incurred on a purchase of goods and services is not recoverable from the taxation authority, in which case the GST is recognised as part of the cost of acquisition of the asset or as part of the expense item as applicable; and
- receivables and payables are stated with the amount of GST included.

The net amount of GST recoverable from, or payable to the Inland Revenue is included as part of receivables or payables in the Statement of Financial Position.

Cashflows are included in the cashflow statement on a gross basis and the GST component of cashflows arising from investing and financing activities, which is recoverable from, or payable to the Inland Revenue, is classified as an operating cashflow.

Commitments and contingencies are disclosed net of the amount of GST recoverable from, or payable to the Inland Revenue.



20. Taxation

Tertiary institutions are exempt from the payment of income tax as they are treated by Inland Revenue as charitable organisations. Accordingly, no charge for income tax has been provided for within the Institute proper, or NZIHT Ltd.

21. Critical accounting estimates and assumptions

In preparing these financial statements, WITT has made estimates and assumptions concerning the future.

These estimates and assumptions may differ from the subsequent actual results. Estimates and assumptions are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances. The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year are discussed below:

Property, plant and equipment useful lives and residual value

At each balance date, WITT reviews the useful lives and residual values of its property, plant and equipment. Assessing the appropriateness of useful life and residual value estimates of property, plant and equipment requires WITT to consider a number of factors such as the physical condition of the asset, expected period of use of the asset by WITT and expected disposal proceeds from the future sale of the asset. An incorrect estimate of the useful life or residual value will impact the depreciation expense recognised in the Statement of Comprehensive Income and carrying amount of the asset in the Statement of Financial Position.

WITT minimises the risk of this estimation uncertainty by:

- physical inspection of assets;
- asset replacement programmes;
- review of second-hand market prices for similar assets; and
- analysis of prior asset sales.

WITT has not made significant changes to past assumptions concerning useful lives and residual values. The carrying amounts of property, plant and equipment are disclosed in note 6 in the notes to the financial statements.

22. Critical judgements in applying WITT accounting policies

Management has exercised the following critical judgements in applying WITT accounting policies for the year ended 31 December 2009:

Leases classification

Determining whether a lease agreement is a finance lease or an operating lease requires judgement as to whether the agreement transfers substantially all the risks and rewards of ownership to WITT. Judgement is required on various aspects that include, but are not limited to, the fair value of the leased asset, the economic life of the leased asset, whether or not to include renewal options in the lease term and determining an appropriate discount rate to calculate the present value of the minimum lease payments.

Classification as a finance lease means the asset is recognised in the Statement of Financial Position as property, plant and equipment, whereas for an operating lease no such asset is recognised. WITT has exercised its judgement on the appropriate classification of equipment leases and has determined a number of lease arrangements are finance leases.

Non-Government grants

WITT must exercise judgement when recognising grant income to determine if conditions of the grant contract have been satisfied. This judgement will be based on the facts and circumstances that are evident for each grant contract.



Statement of Comprehensive Income

FOR THE YEAR ENDED 31 DECEMBER 2009

	Notes	Actual 2009 \$000	GROUP Budget 2009 \$000	Actual 2008 \$000	Actual 2009 \$000	PARENT Budget 2009 \$000	Actual 2009 \$000
Income							
Government Grants	1(a)	16,443	15,972	15,795	16,443	15,972	15,795
Student tuition fees		5,245	6,124	5,485	3,502	3,874	3,421
Other income	1(b)	1,824	1,569	2,158	2,155	1,633	2,014
Finance income	1(c)	121	22	225	100	2	138
Total Income		23,632	23,688	23,663	22,199	21,481	21,368
Expenditure							
Employee benefit expenses	1(d)	12,249	12,065	12,356	10,164	9,989	10,259
Materials and consumables		7,843	9,044	7,907	8,945	9,437	8,481
Depreciation expense		1,514	1,790	1,670	1,383	1,600	1,539
Amortisation expense		171	110	170	115	110	114
Finance costs	1(c)	72	190	1,204	72	190	1,201
Other expenses	1(e)	573	984	3,105	572	982	3,104
Total Expenditure		22,422	24,183	26,411	21,251	22,308	24,697
Surplus / (Deficit)		1,211	(496)	(2,748)	949	(827)	(3,329)
Total Comprehensive Income		1,211	(496)	(2,748)	949	(827)	(3,329)

Statement of Financial Position

AS AT 31 DECEMBER 2009

	Notes	Actual 2009 \$000	GROUP Budget 2009 \$000	Actual 2008 \$000	Actual 2009 \$000	PARENT Budget 2009 \$000	Actual 2008 \$000
ASSETS							
Current Assets							
Cash and cash equivalents	2	3,169	886	2,734	3,123	(1,057)	912
Student Fees and other receivables	3	475	1,086	1,074	412	783	857
Inventories	4	6	18	18	6	18	18
Prepayments		113	82	76	101	73	67
Accrued revenue		32	64	64	1	62	62
Total Current Assets		3,795	2,136	3,966	3,643	(121)	1,916
Non-current Assets							
Financial assets in the nature of investments	5	23	23	23	420	420	420
Property, Plant and Equipment	6	24,306	24,734	25,278	22,962	23,288	23,807
Intangible assets	7	649	569	678	391	291	400
Total Non-current Assets		24,979	25,326	25,979	23,774	23,999	24,627
TOTAL ASSETS		28,774	27,462	29,945	27,416	23,877	26,543
LIABILITIES							
Current Liabilities							
Trade and other payables	8	1,995	1,782	2,161	3,676	1,445	1,841
Interest-bearing loans and borrowings	9	39	946	2,142	39	946	2,128
Employee entitlements		755	846	941	476	550	491
Revenue received in advance	10	956	503	844	956	380	721
Total Current Liabilities		3,745	4,078	6,088	5,146	3,321	5,181
Non-current liabilities							
Non-current interest-bearing loans and borrowings	9	15	339	54	15	339	54
Non Interest-bearing loans and borrowings	9	2,683	0	1,325	2,683	0	1,325
Non-current employee entitlements		148	135	151	148	135	151
Total Non-current Liabilities		2,846	474	1,530	2,846	474	1,530
TOTAL LIABILITIES		6,591	4,552	7,618	7,993	3,795	6,711
NET ASSETS		22,183	22,910	22,327	19,423	20,082	19,832
EQUITY							
Equity		19,648	13,891	14,810	19,648	13,891	14,810
Suspensory loan	20	9,922	17,618	16,118	9,922	17,618	16,118
Retained earnings		(14,075)	(15,287)	(15,289)	(16,399)	(17,679)	(17,348)
Asset revaluation reserve	11	6,688	6,688	6,688	6,252	6,252	6,252
TOTAL EQUITY		22,183	22,910	22,327	19,423	20,082	19,832

Chief Executive

Council Chairman

Date 21 May 2010



Cashflow Statement

FOR THE YEAR ENDED 31 DECEMBER 2009

	Notes	Actual 2009 \$000	GROUP Budget 2009 \$000	Actual 2008 \$000	Actual 2009 \$000	PARENT Budget 2009 \$000	Actual 2008 \$000
Cashflows from operating activities							
Receipt of Government grants		16,070	15,962	15,259	16,070	15,962	15,259
Receipt of student tuition fees		5,486	6,124	5,371	3,757	3,874	3,307
Receipt of other ancillary income		2,650	1,526	3,022	2,231	1,131	2,438
Interest received		119	0	221	98	0	135
Dividends received		29	4	0	779	504	500
Payments to employees		(11,937)	(11,939)	(11,651)	(9,852)	(9,877)	(9,594)
Payments to suppliers		(9,126)	(11,176)	(11,399)	(8,102)	(11,394)	(11,881)
Interest paid		(43)	(192)	(212)	(42)	(190)	(211)
Net cashflows from operating activities	2	3,248	309	611	4,939	10	(46)
Cashflows from investment activities							
Purchase of property, plant and equipment		(655)	(1,187)	(1,149)	(617)	(1,022)	(833)
Purchase of intangible assets		(238)	(60)	(294)	(202)	(60)	(262)
Proceeds from sale of property, plant and equipment		222	0	89	219	0	89
Net cashflows used in investment activities		(671)	(1,247)	(1,354)	(600)	(1,082)	(1,006)
Cashflows from financing activities							
Proceeds from borrowings		0	310	0	0	310	0
Payment of bank loan		(2,000)	(1,000)	0	(2,000)	(1,000)	0
Payment of finance lease liabilities		(142)	(220)	(297)	(128)	(207)	(278)
Net cashflows		(2,142)	(910)	(297)	(2,128)	(897)	(278)
Net increase / (decrease) in cash and cash equivalents		435	(1,848)	(1,040)	2,211	(1,969)	(1,331)
Cash and cash equivalents at the beginning of the period		2,734	2,734	3,774	912	912	2,243
Cash and cash equivalents at the end of the period	2	3,169	886	2,734	3,123	(1,057)	912

STATEMENT OF CHANGES IN EQUITY

FOR THE YEAR ENDED 31 DECEMBER 2009

GROUP	Public equity \$000	Retained earnings \$000	Revaluation Reserve \$000	Total \$000	Budget \$000
At 1 January 2008	14,918	(12,538)	6,688	9,068	8,817
Surplus / (Deficit) for the year		(2,748)		(2,748)	(3,029)
Fair value Crown loans write back	(668)			(668)	
Present value of Crown loan liability	175			175	
Crown Suspensory Loan	16,118			16,118	
ITP Distinctive contribution fund	385			385	
At 31 December 2008	30,928	(15,286)	6,688	22,331	5,788
Surplus / (Deficit) for the year		1,211		1,211	(496)
Reversal present value Crown loan liability	(175)			(175)	
Reversal asset sale commitment	1,500			1,500	
Crown loan Liability	(5,196)			(5,196)	
Fair value Crown loan through Equity	2,513			2,513	
Crown Suspensory Loan					17,618
Transfer from Suspensory Loan to Equity	(2,500)				
Transfer to Equity from Suspensory Loan	2,500				
31 December 2009	29,570	(14,075)	6,688	22,183	22,910

The accompanying notes form part of these financial statements.

STATEMENT OF CHANGES IN EQUITY

FOR THE YEAR ENDED 31 DECEMBER 2009

PARENT	Public equity \$000	Retained earnings \$000	Revaluation Reserve \$000	Total \$000	Budget \$000
At 1 January 2008	14,918	(14,019)	6,252	7,151	6,741
Surplus / (Deficit) for the year		(3,329)		(3,329)	(3,450)
Fair value Crown loans write back	(668)			(668)	
Present value of Crown loan liability	175			175	
Crown Suspensory Loan	16,118			16,118	
ITP Distinctive contribution fund	385			385	
At 31 December 2008	30,928	(17,348)	6,252	19,832	3,291
Surplus / (Deficit) for the year		949		949	(827)
Reversal present value Crown loan liability	(175)			(175)	
Reversal asset sale commitment	1,500			1,500	
Crown loan Liability	(5,196)			(5,196)	17,618
Fair value Crown loan through Equity	2,513			2,513	
Transfer from Suspensory Loan to Equity	(2,500)			(2,500)	
Transfer to Equity from Suspensory Loan	2,500			2,500	
At 31 December 2009	29,570	(16,399)	6,252	19,423	20,082



Notes to the Financial Statements

FOR THE YEAR ENDED 31 DECEMBER 2009

1 REVENUES AND EXPENSES

	GROUP		PARENT	
	2009 \$'000	2008 \$'000	2009 \$'000	2008 \$'000
(a) Government Grants				
Operational Bulk Grant	14,688	11,806	14,688	11,806
Māori and Pacific Island Grant	46	30	46	30
Disabilities Special Supplementary Grant	37	42	37	42
Literacy Special Supplementary Grant	390	169	390	169
Special Education Special Supplementary Grant	52	52	52	52
Other Government Grants	678	830	678	830
Quality Reinvestment Three Funding	552	2,866	552	2,866
Total Government grants	16,443	15,795	16,443	15,795
The 2008 comparative figures for operational bulk grants have been amended to include only Tertiary Education Commission base investment and bulk funding. All other Government grants not specifically itemised have been "reclassified as "" other Government Grants ". There was no impact on the total level of Government grants."				
(b) Other income				
Revenue from restaurant operations	32	27	32	27
Gain on disposal of property, plant and equipment	49	41	49	41
Revenue from other operating activities	1,715	2,086	1,296	1,442
NZIHT Subsidiary dividend	-	-	750	500
Other Dividend income	29	4	29	4
Total other income	1,824	2,158	2,155	2,014
(c) Finance (costs)/income				
Bank loans and overdrafts	(33)	(189)	(33)	(189)
Crown Loans fair value	-	(940)	-	(940)
Commitment fees on loan borrowed	(30)	(50)	(30)	(50)
Finance charges payable under finance leases and hire purchase contracts	(9)	(25)	(9)	(22)
Total finance costs	(72)	(1,204)	(72)	(1,201)
Interest earned on bank deposits	118	222	97	135
Other finance income	3	3	3	3
Total finance income	121	225	100	138
(d) Employee benefits expense				
Wages and salaries	(12,222)	(12,308)	(10,139)	(10,212)
Employer contributions to defined contribution plans	(19)	(40)	(17)	(39)
Employee welfare expenses	(8)	(8)	(8)	(8)
Total employee benefits	(12,249)	(12,356)	(10,164)	(10,259)
(e) Other expenses				
Minimum lease payments – operating lease	(127)	(44)	(126)	(43)
Loss on disposal of Property, Plant and Equipment	(13)	(332)	(13)	(332)
Administrative and other expenses	(433)	(2,729)	(433)	(2,729)
Total other expenses	(573)	(3,105)	(572)	(3,104)

2 CASH AND CASH EQUIVALENTS

	GROUP		PARENT	
	2009 \$'000	2008 \$'000	2009 \$'000	2008 \$'000
Cash at bank and in hand	549	1,044	503	912
Short-term deposits	2,620	1,690	2,620	0
Total cash and cash equivalents	3,169	2,734	3,123	912

Cash at bank and in hand earns interest at floating rates based on daily bank deposit rates.

Short-term deposits are made for varying periods of between one day and one month, depending on the immediate cash requirements of the Group, and earn interest at the respective short-term deposit rates.

Reconciliation of cash for the purpose of the cashflow statement

For the purpose of the cashflow statement, cash and cash equivalents comprise the following as at 31 December :

Cash at bank and in hand	549	1,044	503	912
Short-term deposits	2,620	1,690	2,620	-
Total	3,169	2,734	3,123	912

Reconciliation from the net profit after tax to the net cashflows from operations

Net profit / (loss) for the period	1,211	(2,747)	949	(3,329)
Adjustments for:				
Depreciation	1,513	1,671	1,383	1,541
Amortisation	171	170	115	114
Fair value interest free Crown loan	0	939	0	939
Net (gain) on disposal of property, plant and equipment	(24)	305	(35)	305
Long service leave (non current)	(2)	14	(2)	14
ITP distinctive contribution capital	0	385	0	385
Changes in assets and liabilities				
(Increase) / decrease in inventories	12	(10)	12	(10)
(Increase) / decrease in trade and other receivables	(1,439)	(442)	423	(399)
(Increase) / decrease in prepayments	(37)	63	(34)	72
(Increase) / decrease in income accrued	32	(39)	61	(37)
Increase / (decrease) in trade and other payables	1,184	(35)	1,208	75
Increase / (decrease) in revenue received in advance	750	245	859	284
Increase / (decrease) in provisions	(123)	92	0	0
Net cash from operating activities	3,248	611	4,939	(46)

3 STUDENT FEES AND OTHER RECEIVABLES

	GROUP		PARENT	
	2009 \$'000	2008 \$'000	2009 \$'000	2008 \$'000
Student Fees Receivables	196	309	135	121
Other Receivables	346	800	344	783
Provision for doubtful debts	(67)	(49)	(67)	(49)
	475	1,060	412	855
Related party receivables:				
Subsidiary	-	-	-	2
Other related parties	-	14	-	-
Total interest fees and other receivables	475	1,074	412	857



3 STUDENT FEES AND OTHER RECEIVABLES (continued)

Student fees and other receivables are initially measured at fair value and subsequently measured at amortised cost using the effective interest rate, less impairment changes.

The carrying value of receivables approximates their fair value.

Student fees are non interest-bearing and generally should be paid on enrolment and no later than at graduation.

For terms and conditions relating to related party receivables refer to note 15.

As at 31 December 2009 and 2008, all overdue receivables have been assessed for impairment and appropriate provisions applied, as detailed below:

CONSOLIDATED

	2009			2008		
	Gross	Impairment	Net	Gross	Impairment	Net
Not past due	253	-	253	774	-	774
Past due 1-30 days	96	-	96	37	-	37
Past due 31-60 days	12	-	12	65	-	65
Past due > 61 days	181	67	114	247	49	198
Total	542	67	475	1,123	49	1,074

PARENT

	2009			2008		
	Gross	Impairment	Net	Gross	Impairment	Net
Not past due	222	-	222	713	-	713
Past due 1-30 days	77	-	77	31	-	31
Past due 31-60 days	5	-	5	30	-	30
Past due > 61 days	175	67	108	132	49	83
Total	479	67	412	906	49	857

The provision for impairment has been calculated based on expected losses for WITT's pool of debtors.

Expected losses have been determined based on an analysis of WITT's losses in previous periods and review of specific debtors.

4 INVENTORIES

	GROUP		PARENT	
	2009 \$'000	2008 \$'000	2009 \$'000	2008 \$'000
Materials and consumables	6	18	6	18
Total inventories	6	18	6	18

5 FINANCIAL ASSETS IN THE NATURE OF INVESTMENTS

	GROUP		PARENT	
	2009 \$'000	2008 \$'000	2009 \$'000	2008 \$'000
a) NON CURRENT				
Shares wholly owned subsidiary	-	-	397	397
Shares in non-listed companies	23	23	23	23
Total financial assets in the nature of investments	23	23	420	420

Shares in non listed companies are held for a strategic purpose and have been measured at cost and not fair value. A reliable open market value can not be obtained.

6 PROPERTY, PLANT AND EQUIPMENT

GROUP 2009

	Cost/ Valuation 1/1/2009	Accumulated Depreciation & impairment charges 1/1/2009	Carrying Amount 1/1/2009	Current Year Additions	Current Year Disposals	Elimination on disposal	Current Year Depreciation	Prior period adjustment	Cost/ Valuation 31/12/2009	Accumulated Depreciation & impairment charges 31/12/2009	Carrying Amount 31/12/2009
Land and buildings	23,821	(893)	22,928	107	(2)		(895)	(36)	23,890	(1,788)	22,102
Plant and equipment	4,157	(2,396)	1,762	241	(221)	125	(285)	(45)	4,132	(2,556)	1,576
Motor vehicles	190	(104)	86				(28)		190	(132)	58
Computer Hardware	3,174	(2,678)	496	234	(429)	420	(311)		2,980	(2,569)	410
Work in progress	6		6	159	(6)				159		159
	31,349	(6,071)	25,278	741	(658)	545	(1,519)	(81)	31,351	(7,045)	24,306

PARENT 2009

Land and buildings	22,545	(862)	21,683	106	(2)		(861)	(36)	22,613	(1,723)	20,890
Plant and equipment	3,921	(2,252)	1,669	239	(172)	90	(248)	(45)	3,943	(2,410)	1,533
Motor vehicles	41	(34)	7				(4)		41	(38)	3
Computer Hardware	3,011	(2,569)	442	220	(429)	420	(276)		2,802	(2,425)	377
Work in progress	6		6	159	(6)				159		159
	29,524	(5,717)	23,807	724	(609)	510	(1,389)	(81)	29,558	(6,596)	22,962

GROUP 2008

	Cost/ Valuation 1/1/2008	Accumulated Depreciation & impairment charges 1/1/2008	Carrying Amount 1/1/2008	Current Year Additions	Current Year Disposals	Elimination on disposal	Current Year Depreciation	Prior period adjustment	Cost/ Valuation 31/12/2008	Accumulated Depreciation & impairment charges 31/12/2008	Carrying Amount 31/12/2008
Land and buildings	23,745		23,745	469	(393)		(893)		23,821	(893)	22,928
Plant and equipment	3,778	(2,157)	1,621	436	(58)	56	(295)		4,158	(2,396)	1,762
Motor vehicles	141	(83)	58	50			(22)		190	(104)	86
Computer Hardware	3,143	(2,309)	834	123	(90)	90	(460)		3,174	(2,678)	496
Work in progress	1		1	6	(1)				6		6
	30,807	(4,549)	26,258	1,084	(542)	146	(1,670)		31,348	(6,071)	25,278

PARENT 2008

Land and buildings	22,686	-	22,686	252	(393)		(862)		22,545	(862)	21,683
Plant and equipment	3,581	(2,054)	1,527	396	(58)	56	(254)		3,921	(2,252)	1,669
Motor vehicles	33	(33)		9			(2)		41	(34)	7
Computer Hardware	3,010	(2,238)	772	92	(90)	90	(421)		3,011	(2,569)	442
Work in progress	1		1	6	(1)				6		6
	29,311	(4,325)	24,986	755	(542)	146	(1,539)		29,524	(5,717)	23,807



6 PROPERTY, PLANT AND EQUIPMENT (continued)

Revaluations

An independent valuation was last undertaken to determine fair value of land and buildings on 31 December 2007. A desk top review of the fair value for land and buildings was completed as at 31 December 2009. There was no material movement in the stated fair values therefore no fair value adjustment to the existing valuation of land and buildings has been undertaken this year. Buildings have been designed specifically for educational purposes. They are valued at depreciated optimised replacement cost which is considered to reflect fair value of such assets.

Land and buildings were valued by I Baker, independent Registered Valuer, of the firm Telfer Young.

The carrying value of plant and equipment held under finance leases and hire purchase contracts at 31 December 2009 is \$54,000 (2008: \$196,000). These leased assets and assets under hire purchase contracts are pledged as security for the related finance lease and hire purchase liabilities (note 14).

7 INTANGIBLE ASSETS

GROUP 2009

	Cost/ Valuation W1/1/2009	Accumulated Depreciation & impairment charges 1/1/2009	Carrying Amount 1/1/2009	Current Year Additions	Current Year Disposals	Elimination on disposal	Current Year Amortisation	Cost/ Valuation 31/12/2009	Accumulated Depreciation & impairment charges 31/12/2009	Carrying Amount 31/12/2009
Course Development ¹	1,260	(928)	332	12			(92)	1,272	(1,020)	252
Computer Software ²	1,098	(937)	161	123			(63)	1,222	(1,000)	222
Broadcasting Licences	89	(4)	85				(11)	89	(15)	74
Work in progress	100		100	1				101		101
	2,547	(1,869)	678	136			(166)	2,684	(2,035)	649

PARENT 2009

Course Development ¹	526	(468)	58				(41)	526	(509)	17
Computer Software ²	1,073	(916)	157	100			(58)	1,173	(974)	199
Broadcasting Licences	89	(4)	85				(11)	89	(15)	74
Work in progress	100		100	1				101		101
	1,788	(1,388)	400	101			(110)	1,889	(1,498)	391

GROUP 2008

	Cost/ Valuation W1/1/2008	Accumulated Depreciation & impairment charges 1/1/2008	Carrying Amount 1/1/2008	Current Year Additions	Current Year Disposals	Elimination on disposal	Current Year Amortisation	Cost/ Valuation 31/12/2008	Accumulated Depreciation & impairment charges 31/12/2008	Carrying Amount 31/12/2008
Course Development ¹	1,221	(812)	408	39			(116)	1,260	(928)	332
Computer Software ²	1,033	(886)	147	65			(50)	1,098	(937)	161
Broadcasting Licences				89			(4)	89	(4)	85
Work in progress				100				100		100
	2,254	(1,699)	555	293			(170)	2,547	(1,869)	678

7 INTANGIBLE ASSETS (continued)

PARENT 2008

	Cost/ Valuation W1/1/2008	Accumulated Depreciation & impairment charges 1/1/2008	Carrying Amount 1/1/2008	Current Year Additions	Current Year Disposals	Elimination on disposal	Current Year Amortisation	Cost/ Valuation 31/12/2008	Accumulated Depreciation & impairment charges 31/12/2008	Carrying Amount 31/12/2008
Course Development ¹	519	(406)	113	7			(62)	526	(468)	58
Computer Software ²	1,008	(868)	140	65			(48)	1,073	(916)	157
Broadcasting Licences				89			(4)	89	(4)	85
Work in progress				100				100		100
	1,527	(1,274)	253	261			(114)	1,788	(1,388)	400

¹ Internally generated

² Separately generated

For the year ended 31 December 2008, course development costs and computer software are capitalised at cost. These intangible assets have been assessed as having finite lives and are amortised using the straight line method over a period between 3 and 15 years.

The additions to computer software represent intangible assets acquired separately. The additions to course development costs represent intangible assets that are internally developed.

8 TRADE AND OTHER PAYABLES

	GROUP		PARENT	
	2009 \$'000	2008 \$'000	2009 \$'000	2008 \$'000
Trade payables	794	1,533	694	1,448
Other payables	1,201	616	687	381
Interest payable		12		12
	1,995	2,161	1,659	1,841
Related party payables:				
Subsidiaries			2,017	
Total trade and other payables	1,995	2,161	3,676	1,841

Trade and other payables are initially measured at fair value and subsequently measured at amortised cost using the effective interest rate method.

Trade payables are non-interest bearing and are normally settled on 30-day terms.

Other payables are non-interest bearing and have an average term of 30 days.

Interest payable is normally settled monthly throughout the financial year.

For terms and conditions relating to related parties refer to note 15.



9 INTEREST-BEARING LOANS AND BORROWINGS

	Effective interest rate (%)	Maturity	GROUP		PARENT	
			2009 \$'000	2008 \$'000	2009 \$'000	2008 \$'000
Current						
ANZ National Bank Limited - loan				2,000		2,000
Finance leases	3.43% - 11.95%		39	142	39	128
Total interest-bearing loans and borrowings			39	2,142	39	2,128
Non Current						
Finance leases			15	54	15	54
Total interest-bearing loans and borrowings			15	54	15	54

A sub-lease over 1.0580ha of the main campus has been granted to EdPac Consortium Ltd, for the period of 99 years.

NON INTEREST-BEARING LOANS AND BORROWINGS

	Effective interest rate (%)	Maturity	GROUP		PARENT	
			2009 \$'000	2008 \$'000	2009 \$'000	2008 \$'000
Non Current						
Crown Loans	0.00%	Dec-20	2,683	1,325	2,683	1,325
Total non interest-bearing loans and borrowings			2,683	1,325	2,683	1,325

On 24 August 2009 Cabinet rescinded the decision made on 1 July 2008 to convert WITT's Crown debt of \$17.618m to Equity over a five year period commencing 31 December 2009.

The Crown agreed to retain a Crown loan of \$5.196m as non interest-bearing loan repayable in equal instalments over a five year period between 2020 and 2024. The balance of the outstanding loan of \$12.422m was established as a Suspensory loan, convertible to equity on the basis of the achievement of agreed key performance measures over a five year period commencing from December 2009.

On 31 December 2009 \$2.5m of WITT's Suspensory loan converted to Equity due to the agreed annual KPI's being met on aggregate. The balance of the Crown Suspensory loan is now \$9.922m.

The interest free Crown loan of \$5.196m has a fair value as at 31 December 2009 of \$2.683m. The discounted amount of \$2.513m will be written back to the interest free Crown loan over a ten year period from 2010 to 2019 through the Income Statement.

10 REVENUE RECEIVED IN ADVANCE

	GROUP		PARENT	
	2009 \$'000	2008 \$'000	2009 \$'000	2008 \$'000
Student fees	544	406	545	284
Clinical skills facility funding	161	250	161	250
Business Links funding	178	188	177	187
Other Revenue in advance	74	0	74	0
Total revenue received in advance	956	844	956	721
Current portion	956	844	956	721
Total student fees	956	844	956	721

11 ASSET REVALUATION RESERVE

	GROUP		PARENT	
	2009 \$'000	2008 \$'000	2009 \$'000	2008 \$'000
At 1 January	6,688	6,688	6,252	6,252
Depreciation transfer	-	-	-	-
Revaluation of land and building	-	-	-	-
Total asset revaluation reserve as at 31 December 2009	6,688	6,688	6,252	6,252

The asset revaluation reserve is used to record increments and decrements in the fair value of land and buildings to the extent that they offset one another.

12 FINANCIAL RISK MANAGEMENT OBJECTIVES AND POLICIES

WITT's activities expose it to a variety of financial instrument risks, including market risk, credit risk and liquidity risk. WITT has a series of policies to manage the risks associated with financial instruments and seeks to minimise exposure from financial instruments. These policies do not allow any transactions that are speculative in nature to be entered into.

WITT's principal financial instruments comprise Crown Suspensory loans, bank deposits, cash and short-term deposits.

The main purpose of these financial instruments is to raise finance for WITT's operations.

WITT has various other financial instruments such as trade debtors and trade creditors, which arise directly from its operations.

It is and has been throughout the period under review, WITT's policy that no trading in financial instruments shall be undertaken.

The main risks arising from WITT's financial instruments are interest rate risk, liquidity risk and credit risk. The Finance Audit and Risk Committee reviews and agrees policies for managing each of these risks and they are summarised below.

Market risk

Fair value interest rate risk

Fair value interest rate risk is the risk that the value of a financial instrument will fluctuate due to changes in market interest rates. WITT's exposure to fair value interest rate risk is limited to its bank deposits which are held at fixed rates of interest.

Cashflow interest rate risk

Cashflow interest rate risk is the risk that the cashflows from a financial instrument will fluctuate because of changes in market interest rates. Investments and borrowings issued at variable interest rates expose WITT to cashflow interest rate risk.

WITT's Investment Policy requires a spread of investment maturity dates to limit exposure to short-term interest rate movements.

Currency risk

Currency risk is the risk that the fair value or future cashflows of a financial instrument will fluctuate due to changes in foreign exchange rates.

WITT purchases goods and services overseas which require it to enter into transactions denominated in foreign currencies. WITT's exposure to foreign currency risk is minimal.

Price risk

Price risk is the risk that the value of a financial instrument will fluctuate as a result of changes in market prices. WITT's exposure to equity securities price risk is minimal as the equity securities held are not in listed companies.



12 FINANCIAL RISK MANAGEMENT OBJECTIVES AND POLICIES (continued)

Credit risk

A Credit risk is the risk that a third party will default on its obligation to WITT, causing WITT to incur a loss. With the exception of student fees, WITT trades only with recognised, creditworthy third parties.

Due to the timing of its cash inflows and outflows, WITT invests surplus cash with registered banks. WITT's Investment policy limits the amount of credit exposure to any one institution. WITT has processes in place to review the credit quality of customers prior to the granting of credit.

WITT's maximum credit exposure for each class of financial instrument is represented by the total carrying amount of cash and cash equivalents (note 2), net debtors (note 3) and term deposits (note 13). There is no collateral held as security against these financial instruments, including those instruments that are overdue or impaired.

WITT has no significant concentrations of credit risk, as it has a small number of credit customers and only invests funds with registered banks.

Liquidity risk

Liquidity risk is the risk that WITT will encounter difficulty raising liquid funds to meet commitments as they fall due. Prudent liquidity risk management implies maintaining sufficient cash reserves.

13 FINANCIAL INSTRUMENTS

Fair values

Set out below is a comparison by category of carrying amounts and fair values of all the Group's financial instruments that are carried in the financial statements at other than fair values.

	Carrying amount		Fair value	
	2009 \$'000	2008 \$'000	2009 \$'000	2008 \$'000
GROUP				
Loans and receivables				
Student Fees and receivables	131	278	131	278
Other Receivables	344	796	344	796
Cash and cash equivalents	3,169	2,734	3,169	2,734
Total loans and receivables	3,644	3,808	3,644	3,808
Financial Liabilities measured at amortised cost				
Trade payables	1,995	2,161	1,995	2,161
Interest-bearing loans and borrowings:				
Obligations under finance leases and hire purchase contracts	54	196	54	196
Floating rate borrowings		1,000		1,000
Fixed rate borrowings		1,000		1,000
Non-interest bearing loans and borrowings				
Crown loans	5,196	1,500	2,683	1,325
Total financial liabilities measured at amortised cost	7,245	5,857	4,732	5,682
Financial assets at amortised cost				
Investments in non listed companies	23	23	23	23
Total investments in non listed companies	23	23	23	23

13 FINANCIAL INSTRUMENTS (continued)

PARENT

Loans and receivables

Student Fees and receivables	68	72	68	72
Other Receivables	344	785	344	785
Cash and cash equivalents	3,123	912	3,123	912
Total loans and receivables	3,535	1,769	3,535	1,769

Financial Liabilities measured at amortised cost

Trade Payables	3,676	1,841	3,676	1,841
Interest-bearing loans and borrowings:				
Obligations under finance leases and hire purchases contracts	54	182	54	182
Floating rate borrowings		1,000		1,000
Fixed rate borrowings		1,000		1,000
Non-interest bearing loans and borrowings				
Crown loans	5,196	1,500	2,683	1,325
Total financial liabilities measured at amortised cost	8,926	5,523	6,413	5,348

Financial assets at amortised cost

Investments in non-listed companies	23	23	23	23
Total investments in non listed companies	23	23	23	23

Interest rate risk

The following table sets out the carrying amount, by maturity, of the financial instruments that are exposed to interest rate risk

Year ended 31 December 2009

	<1 year \$'000	>1 - <2 years \$'000	>2 - <3 years \$'000	>3 - <4 years \$'000	>4 - <5 years \$'000	>5 years \$'000	Total \$'000
GROUP							
<i>Fixed rate assets</i>							
Deposits	2,712	-	-	-	-	-	2,712
Government Stock							
Total	2,712	-	-	-	-	-	2,712
<i>Floating rate assets</i>							
Cash	458	-	-	-	-	-	458
Total	458	-	-	-	-	-	458
<i>Fixed rate liabilities</i>							
Finance Leases and HP	54	-	-	-	-	-	54
Total	54	-	-	-	-	-	54
PARENT							
<i>Fixed rate assets</i>							
Deposits	2,712	-	-	-	-	-	2,712
Total	2,712	-	-	-	-	-	2,712
<i>Floating rate assets</i>							
Cash	412	-	-	-	-	-	412
Total	412	-	-	-	-	-	412
<i>Fixed rate liabilities</i>							
Finance Leases and HP	54	-	-	-	-	-	54
Total	54	-	-	-	-	-	54

Refer to notes 8 and 13 for disclosure of effective interest rates.



13 FINANCIAL INSTRUMENTS (continued)

Year ended 31 December 2008

	<1 year \$'000	>1 - <2 years \$'000	>2 - <3 years \$'000	>3 - <4 years \$'000	>4 - <5 years \$'000	>5 years \$'000	Total \$'000
GROUP							
<i>Fixed rate assets</i>							
Deposits	1,781	-	-	-	-	-	1,781
Government Stock							
Total	1,781	-	-	-	-	-	1,781
<i>Floating rate assets</i>							
Cash	953	-	-	-	-	-	953
Total	953	-	-	-	-	-	953
<i>Fixed rate liabilities</i>							
ANZ National Bank Ltd - loan	1,000	-	-	-	-	-	1,000
Finance Leases and HP	196	-	-	-	-	-	196
Total	1,196	-	-	-	-	-	1,196
<i>Floating rate liabilities</i>							
ANZ National Bank Ltd - loan	1,000	-	-	-	-	-	1,000
Total	1,000	-	-	-	-	-	1,000
PARENT							
<i>Fixed rate assets</i>							
Deposits	91	-	-	-	-	-	91
Total	91	-	-	-	-	-	91
<i>Floating rate assets</i>							
Cash	821	-	-	-	-	-	821
Total	821	-	-	-	-	-	821
<i>Fixed rate liabilities</i>							
ANZ National Bank Ltd - loan	1,000	-	-	-	-	-	1,000
Finance Leases & HP	182	-	-	-	-	-	182
Total	1,182	-	-	-	-	-	1,182
<i>Floating rate liabilities</i>							
ANZ National Bank Ltd - loan	1,000	-	-	-	-	-	1,000
Total	1,000	-	-	-	-	-	1,000

Interest on financial instruments classified as floating rate is repriced at intervals of less than one year. Interest on financial instruments classified as fixed rate until maturity of the instrument.

The other financial instruments of the Group and Parent that are not included in the above tables are non-interest bearing.



14 COMMITMENTS AND CONTINGENCIES

Operating lease commitments - Group as lessee

The Group has entered into a commercial motor vehicle lease and three properties leases where it is not in the best interest of the Group to purchase these assets.

These leases have an average life of 3 years with renewal terms included in the contracts. Renewals are at the option of the specific entity that holds the lease.

There are no restrictions placed upon the lessee by entering into these leases.

Future minimum rentals payable under non-cancellable operating leases as at 31 December are as follows:

	GROUP		PARENT	
	2009 \$'000	2008 \$'000	2009 \$'000	2008 \$'000
Within one year	79	96	79	96
After one year but not more than five years	-	11	-	11
More than five years	-	-	-	-
Total operating lease commitments	79	107	79	107

Finance lease and hire purchase commitments

The Group has finance leases and hire purchase contracts for various items of plant and machinery. These leases have no terms of renewal or purchase options and escalation clauses.

Future minimum lease payments under finance leases and hire purchase contracts together with the present value of the net minimum lease payments are as follows:

	2009		2008	
	Minimum payments \$'000	Present value of payments \$'000	Minimum payments \$'000	Present value of payments \$'000
GROUP				
Within one year	42	39	152	142
After one year but not more than five years	15	15	57	54
Total minimum lease payments	57	54	209	196
Finance charges	(3)	-	(13)	-
Total finance lease and hire purchase commitments	54	54	196	196
PARENT				
Within one year	42	39	137	128
After one year but not more than five years	15	15	57	54
Total minimum lease payments	57	54	194	182
Finance charges	(3)	-	(12)	-
Total finance lease and hire purchase commitments	54	54	182	182



15 RELATED PARTY DISCLOSURE

The consolidated financial statements include the financial statements of Western Institute of Technology at Taranaki (WITT) and its wholly owned subsidiary New Zealand Institute of Highway Technology (NZIHT)

Name of the subsidiary	Country of incorporation	% Equity interest		Investment (\$'000)	
		2009	2008	2009	2008
New Zealand Institute of Highway Technology (NZIHT)	New Zealand	100	100	397	397
				397	397

Related Party		Ancillary Services provided to related parties \$'000	Purchases from related parties \$'000	Amounts owed by related parties \$'000	Amount owed to related parties \$'000
PARENT					
<i>Subsidiaries</i>					
New Zealand Institute of Highway Technology	2009	-	3,047	-	2,017
	2008	19	2,569	2	1

Terms and conditions of transactions with related parties:

Providing of ancillary services to and purchases from related parties are made in arm's length transactions at both normal market prices and normal commercial terms.

Outstanding balances at 31 December 2009 and 2008 are unsecured and settlement occurs in cash.

There have been no guarantees provided or received for any related party receivables.

For the year end 31 December 2009, the Group has not raised any provision for doubtful debts relating to related parties as the payment history has been excellent (2008: \$nil). This assessment is undertaken each financial year through examining the financial position of the related party and the market in which the related party operates in. When assessed as required the Group raises such a provision.

	GROUP		PARENT	
	2009 \$'000	2008 \$'000	2009 \$'000	2008 \$'000
Key management personnel compensation				
Salaries	1,903	2,080	1,166	1,428
Employee welfare expenses		1		
Post employee benefits		42		42
Termination benefits	25	121	25	121
Total key management personnel compensation	1,928	2,244	1,191	1,591

Key management personnel includes Crown Manager, eight Senior Executives of the Parent, seven members of NZIHT Board, three Senior Executives of NZIHT and any dependent of those key management personnel.

		PARENT	
		2009 \$'000	2008 \$'000
Council payments			
Bourke, Mary	Chairperson	23	9
Auld, John	Deputy Chairperson	10	3
Dale, Deirdre	Committee		2
Lind, Ian	Committee		3
Trundle, Stuart	Committee		3
James, Marise	Staples Rodway	10	5
Little, Andrew	EPMU	5	2
Weston, Nik	Student Rep.	3	1
Edwards, Hinerangi		5	
Tamati, Howie		2	
Macfarlane, Craig		3	
Lobb, Geoff		5	
Total Council payments		66	28



16 Explanation of significant variances against budget

Explanation for significant variations from group budgeted figures are as follows;

Statement of Comprehensive Income

Student fees

Parent's subsidiary NZIHT was \$645k under budget for their Full Cost Recovery courses due to the economic climate in 2009. This shortfall was mitigated by an increase in other revenue streams and cost control.

There was also more parent students in fee free or lower student fee courses than originally budgeted.

Finance income

Due to the surplus achieved, capital expenditure under spend and Group cash management, interest received was \$97k ahead of budget.

Materials and consumables

Materials and consumables expenditure was \$1.2m under budget due to less third party provider EFTS being delivered, operational, maintenance expenditure and travel expenditure being under budget due to tight cost control.

Depreciation

Depreciation was under budget due to the underspend on capital expenditure and the timing of capital purchases during the year.

Statement of Financial Position

Cash and cash equivalents

The increase in cash and cash equivalents is mainly due to operational payments to suppliers, some unbudgeted asset sales and capital expenditure underspend.

Student fees and other advances

Other receivable were significantly lower than budgeted for, due to operational lease receivable and an asset sale.

Interest bearing loans and borrowings

Due to the unbudgeted full repayment of a bank loan and no additional finance leases in 2009.

Non-Interest bearing loans and borrowings

As part of the Cabinet decision on 24 August 2009 a \$5.196m non-interest Crown loan was created from 31 December 2009. This Crown Loan is repayable over a five year period from 2020 to 2024. The Crown Loan of \$5.196m has been discounted to a fair value of \$2.988m as at 31 December 2009.

Statement of Cashflow

Receipt of other ancillary income

Mainly from an unbudgeted increase in other revenues received in advance.

Payment to suppliers

A Group Cash Management system was introduced in 2009 between the parent and its wholly owned subsidiary NZIHT. As at end of 2009 WITT owed NZIHT through a current account \$2.0m. Originally this \$2.0m was budgeted to be paid to NZIHT.

Payment of bank loan

Due to surplus generated for 2009 and the creation of group cash management system the total bank loan of \$2.0m was repaid in 2009.

17 EVENTS AFTER THE BALANCE SHEET DATE

There were no significant events after balance date that have not otherwise being disclosed in the notes to the accounts.



18 LEGISLATIVE COMPLIANCE

WITT has breached the Crown Entities Act 2004, in that its audited financial statements were not available within 120 days of 31 December 2009.

19 AUDITORS' REMUNERATION

	GROUP		PARENT	
	2009 \$'000	2008 \$'000	2009 \$'000	2008 \$'000
Amounts received or due and receivable by Audit New Zealand for:				
• an audit or review of the financial report of the entity and any other entity in the consolidated entity.	129	129	94	94
• other services in relation to the entity and any other entity in the consolidated entity - assurance related.				
Total Auditor's remuneration.	129	129	94	94

20 CROWN SUSPENSORY LOAN

On 24 August 2009 Cabinet rescinded the decision made on 1 July 2008 to convert WITT's Crown debt of \$17.618m into a Suspensory Loan of \$16.118m convertible to Equity over a five year period commencing 31 December 2009 and the requirement for the parent to sell two assets up to a value of \$1.5m by the end of 2010.

The Crown agreed to retain a Crown loan of \$5.196m as non-interest bearing loan repayable in equal instalments over a five year period between 2020 and 2024. The balance of the outstanding loan of \$12.422m was established as a Suspensory Loan, convertible to equity on the basis of the achievement of agreed key performance measures over a five year period commencing from December 2009.

On 31 December 2009 \$2.5m of WITT's Suspensory Loan converted to Equity due to the agreed annual KPI's being met on aggregate.

Statement of Resources

AS AT 31 DECEMBER 2009

Summary of Institute staff (average levels over 2009)	2009	2008
Teaching departments		
Academic	82.44	78
General	12.69	15.61
Library	3.82	5.18
Central administration		
Executive	5.28	4.06
General	33.28	32.29
Student services		
Academic	2.7	2.85
General	5.27	5.36
Polytots	4.45	5.51
Total:	149.93	148.86

Land and premises

	Land	Buildings	Value as at 12/31/09 \$000
Bell and Cracroft Streets (Main Campus)	72,184m ²	18,495.32m ²	\$20,857
Saltash Street - Automotive			\$33
5 Young Street - NZIHT			\$1,212

Leased Property

Hawera					323m ²	
Stratford					293m ²	
Library	2009	2008	2007	2006	2005	2004
Non fiction	26,014	26,279	25,873	25,456	25,074	24,756
Reference	1,473	1,553	1,768	1,777	2,653	2,902
Fiction	615	881	1,179	1,169	1,174	1,224
Media resources	1,075	605	2,071	1,706	1,631	1,529
Total	29,177	29,318	30,891	30,108	30,532	30,411



Statement of Performance Polytots Childcare Centre

Income and expenditure

FOR THE YEAR ENDED 31 DECEMBER 2009

The Childcare Centre is operated by WITT with the Chief Executive as Licensee. The financial position of the Centre is incorporated in the Statement of Financial Position.

	2009	2008
Income		
Operating grants - MOE	183,214	202,560
Grant - Staff Development	3,286	7,995
Fees - parents/whānau	21,291	11,500
Other income - income support	57,017	64,610
Total	264,808	286,665
Expenditure		
Sundries	12,885	11,981
Equipment	4,461	2,380
Professional development	3,286	3,848
Wages	238,420	265,028
Total	259,052	283,237
Net surplus (loss)	5,756	3,428
Statistics		
Total child funded hours		
Children aged under two	6,145	6,806
Children aged over two	6,820	20,722
Total	12,965	27,528



STATEMENT OF SERVICE PERFORMANCE 2009

KPI Description	2009 Outcome Commitment	2009 Outcome Achieved
Enrolments at or above Level 4 in advanced trade, technical and professional qualifications increased.	240 EFTS	Achieved. 265 enrolled EFTS was achieved in Level 4 advanced trade, technical and professional qualifications.
Retention rates for courses in Level 4 certificates and Level 5-7 diplomas and degrees.	Maintain retention rates at 81%.	Not achieved. 79% was achieved. This rate is 1.6% below the target of 81%. This was largely due to a very high Level of enrolled students who did not complete courses in the online programme, National Certificate in Business (First Line Management), which had no tuition fee. In 2010, this programme is under new leadership and WITT has charged a tuition fee and specified only four entry points in the year to enable more regular and rigorous follow-up of individual student progress.
Successful course completion rates for Level 4 certificates and Level 5-7 diplomas and degrees.	Increase successful completion rates by 2% to 72%.	Achieved. 72% was achieved.
Develop a strategy for programme identification and portfolio expansion that aligns to the education and training needs of Taranaki Māori.	Develop two new qualifications in 2009 and develop a further two for 2010. <ul style="list-style-type: none"> National Certificate Māori Performing Arts -75 EFTS Pokaitahi Taihoaho (Cert Kaumatua- Skills) – 50 EFTS 	Achieved. Two new qualifications introduced in 2009: <ul style="list-style-type: none"> National Certificate Māori Performing Arts – EFTS – 88 EFTS Pokaitahi Taihoaho (Certificate Kaumatua- Skills) – 115 EFTS 2 new qualifications developed for 2010: <ul style="list-style-type: none"> National Diploma Māori Performing Arts (Tutoring) Pokaitahi Mana Tangata (Empowering People)
Through consultation with iwi and mandated groups increase the number of Māori students enrolled in Level 1-3 programmes.	Māori Strategy Reference Group formed. Review percentage and spread of Māori students in Level 1-3 programmes. Target 32%.	Partly achieved. Discussed Te Kupenga's development paper on a Taranaki Education Strategy for Māori, funded by TPK. Initiated the establishment of a runanga, to be further developed in 2010. Not Achieved. 28% was achieved. Māori students at L 1-3: while the proportion at Levels 1-3 dropped by 3% from the 2008 proportion, the proportion of Māori students successfully completing courses at Levels 4-7 has increased by 8% over the same period. This aligns with the Government's Tertiary Education Strategy 2010-2015, which includes the following as one of the seven key priorities for the next 3-5 years: 'increasing the number of Māori students enjoying success at higher Levels'.
Professional development project which aims to provide staff with the skills needed to support student centred teaching and learning in the new environment.	Capability Project completed and reported to Ako Aotearoa. Six internal staff development workshops held and all new non-teacher trained staff enrolled in Certificate ALT within six months of employment.	Achieved. New Staff Development Advisor, appointed July 2009, carried out needs analysis and prepared Tutor training calendar for 2010. Engaged in project with four ITPs to develop training resources for new Tutors, supported by Ako Aotearoa. Partly achieved. Two one week workshops for staff held in January and October. 8 staff enrolled in Certificate in Adult Teaching (CAT) with Upskills NZ.
Development of a strategy and action plan and tracking system for attracting and retaining greater numbers of students under the age of 25 - with particular emphasis on school liaison and secondary school leavers' destinations.	Strategy in place and student numbers monitored. Target 425 EFTS.	Achieved. School Liaison role established and in conjunction with Education Taranaki, a process of monitoring/tracking school leavers has been developed and will operate in 2010 Achieved. 428 EFTS was achieved, with retention of 79% and completion of 68%.
Submit a stakeholder endorsed Regional Statement by June each year.	Statement received.	Not achieved. In line with new TEC policy, WITT will no longer produce a regional facilitation document for all tertiary providers in Taranaki. We will work with Venture Taranaki to develop an environmental scan for stakeholder feedback and the regional economic strategy. This will inform WITT's strategic planning.
Stakeholder feedback sought annually.	Stakeholder feedback identifies that regional needs are understood and the system is more responsive.	Achieved. WITT has strengthened relationships with its stakeholders on a continuing basis (examples below).
Joint development and approval of strategies, relationship models and associated action plans and KPIs for future periods with three key Industry Training Organisations (EXITO, AGITO and Competenz); including identification of opportunities for extending WITT's accreditation in subject areas linked to these ITOs and which reflect the distinctive needs of the Taranaki region.	Development of Business Action Plans for Oil and Gas and Agriculture which identify and secure business growth. <ul style="list-style-type: none"> Strategic Advisory Groups for both the oil and gas and agriculture sectors are set up and operating by April. Tracking system in place and the necessary training completed by the end of March. NQF accreditation for oil and gas and health and safety in employment completed by the end of July. Introductory pre-employment certificate in energy developed. Certificate in Health and Safety in Employment delivered. 	Achieved. Developed and successfully implemented action plans with the oil & gas and the agricultural industries. PEPANZ is acting as WITT's Oil and Gas Industry Liaison Group. Partly achieved. Strategic Advisory Group established for oil and gas industry. Agriculture in progress. Not achieved. Now an integral component of the Information Systems Strategic Plan, led by the IT Support Manager. Achieved. Successful ITPQ accreditation on 22-23 September 2009. Achieved. New Certificate in Process Operations (Oil & Gas) approved by ITPQ, 7 December 2009 for introduction in 2010. Not achieved. Due to reduction in EFTS, this programme development was deferred to 2010.



RESEARCH OUTPUTS 2009

A. Research Publications and Presentations

Books and Monographs

Authorship

Winder, V. (2009). Where do I come from series [seven books]. New Plymouth: Settlement Support.

Chapter/Section in a book

Adams, K. (2008*). A system of drawing. In S. Brennan & S. Ballard (Eds.), *The Aotearoa digital arts reader* (pp. 177-179). Auckland, New Zealand: Clouds.

Corbett, A., Hikuroa, E., Shaw, S., Sherrard, S. & Tyacke, V. (2009). Health and disability issues in Aotearoa/New Zealand. In S. Shaw & B. Deed (Eds.), *Health & environment in Aotearoa New Zealand* (pp. 46-53), Victoria, Australia: Oxford University Press.

Gray, B. & Treliving-Brown, J. (2009). A complete history of 26 Tongaporutu baches. In B. E. Gray (Ed.), *Tongaporutu: Coastal outpost to holiday retreat*. (pp. 27-77). New Plymouth, New Zealand: Tongaporutu Bach Leaseholders' Association 2009.

Journal and Scholarly Publications

Refereed Journal Articles

Corbett, A. (2009, August). Addressing service deficits for the physically disabled in New Zealand: An action research study. *International Journal of Nursing Practice*, 15, 334-340.

Fenton, C. (2009, December). Microbiologists – for school and country. *New Zealand BioScience*, 18(4), 6-7.

Peer Reviewer

Corbett, A. (2009). Reviewer. Articles for McMaster University evidence-based journals.

Corbett, A. (2009). Scholarly reviewer. *Journal of Chinese Clinical Medicine*.

Fenton, C. (2009). Reviewer. Articles submitted to *Informing Science – The International Journal of an Emerging Transdiscipline*.

Newspaper and Magazine Articles, Reviews, Features and Commentaries

Contributors

Brown, J. (2009). Book reviews in *Taranaki Daily News*.

Fenton, C. (2009, July 24). Author. Schools not top of class on swine flu plan. *Taranaki Daily News*.

Martin, R. (2009). Football correspondent for *Taranaki Daily News*.

Pitt, L. (2008*, June). Review of O'Brien, M. Poverty, policy and the state: Social security reform in New Zealand. *Aotearoa New Zealand Social Work Review*, XX (2), 95-96.

Winder, V. (2009). Columnist. Bean there. *Taranaki Daily News – Food and Drink section*.

Winder, V. (2009). Columnist. In Season. *Taranaki Daily News – Food and Drink section*.

Winder, V. (2009). Columnist. The wow! Factor. *Taranaki Daily News*.

Winder, V. (2009). Columnist. North Taranaki Midweek.

Conference Contributions

Refereed Conference Proceedings

Brown, J. & O'Riordan, E. (2009, November 25-27). Embedding literacy and numeracy into a vocational programme. In T. Bedford, H. Huljser, and S. Muller (Eds.), *Proceedings of the 3rd National Conference for Enabling Education*, Toowoomba, Australia [CD].

Clothier, I. (2009). The collaborative landscape: Some insights into current practice in the visual arts. In H. Hamerton & C. Mercer (Eds.), *Research that works: Successful collaborations - Proceedings of the 5th Biennial Conference of the Institutes of Technology and Polytechnics of New Zealand Research Forum* (pp. 14-22), Wellington, New Zealand: Institutes of Technology and Polytechnics.

Peer Reviewer

Corbett, A. (2009). Peer reviewer. Abstracts for Royal College of Nursing International Nursing Research Conference May 2010, Gateshead, England.

Oral Presentations

Brown, J. & O'Riordan, E. (2009, November 25-27). Embedding literacy and numeracy in your programme: How we do it at the Western Institute of Technology at Taranaki (WITT). Paper presented at 3rd Australian Conference for Enabling Education. Toowoomba, Australia.

Clothier, I. (2009, April). Collaboration: The basis of involvement. Paper presented at Aotearoa New Zealand Association of Art Educators (ANZAAE) Conference. Dunedin.

Clothier, I. (2009, November 26-29). Animating the inanimate: Haiku robots, multiplicities of time and intercultural context. Paper presented at Media Art Histories Re:live, Melbourne, Australia.

Clothier, I. (2009, November 26-29). Now. Invited speaker at Leonardo Education Forum. Media Art Histories Re:live, Melbourne, Australia.

Corbett, A. (2009, November 22-24). Discrimination, prejudice and bigotry: A case study. Paper presented at Sociological Association of Aotearoa New Zealand 2009 Conference, Palmerston North.

Farley, V. & Rees, M. (2009, November 25-27). Applying a Kiwi framework to embed literacy in vocational training. Paper presented at 3rd Australian Conference for Enabling Education. Toowoomba, Australia.

Fenton, C. (2009, July 8). Do nurses need to learn science? Paper presented at Centre for Science and Technology Education Research Graduate Conference. Hamilton.

Morris, B. (2009, November 17-19). Study skills/academic literacy? Adjunct/ embedded? Adjusting practice to the shifting sands of research. Paper presented at 2009 ATLAANZ Conference. Auckland.

Pitt, L. (2009, July 30-31). Woolsheds, wet weather gear and the West Coast: social work practice in Taranaki. Paper presented at 9th Biennial National Rural Remote Social Work Conference. Geelong, Victoria, Australia.

Pritchard, C. (2009, January 3-7). Identifying institutions' and tutors' perceptions of tutors' roles within the ITP sector. Paper presented at Hawaii International Conference on Education. Hawaii.

Pritchard, C. (2009, June 10-11). Identifying institutions' and tutors' perceptions of tutors' roles within the ITP sector. Paper presented at ITPNZ Conference. Wellington.

Willard-Moore, D. (2009, April). RE-Viewing the emperor's new clothes. Paper presented at Aotearoa New Zealand Association of Art Educators (ANZAAE) Conference. Dunedin.

Conference Workshops

Brown, J. & O'Riordan, E. (2009, April). Embedding literacy and numeracy in your programme. Workshop presented at National Food and Beverage Tutors' Conference, New Plymouth.

Farley, V. & Wineera, T. (2009, November 25-27). Parenting and rugby league: Engaging youth at risk – an evaluation. Workshop presented at 3rd Australian Conference for Enabling Education. Toowoomba, Australia.

Rayner, L. & Truman, N. (2009, April). Embedding literacy and numeracy in your programme using Moodle. Workshop presented at National Food and Beverage Tutors' Conference, New Plymouth.

Smith, M. (2009, September 17-20). The healing power of rangatiratanga. Workshop presented at New Zealand Association of Counsellors Conference, Hamilton.



Session Convenor/Chair

- Craven, J. (2009, April 20-22). Convenor and Executive member. National Business Administration Forum Networking and Strategic Planning Conference – Waiariki Institute of Technology, Rotorua.
- Fenton, C. (2009, November). Convenor, Special Interest Group (Education) at New Zealand Microbiological Society Conference for 2009.
- West, G. (2009). Convenor. National Food and Beverage Tutors' Conference, New Plymouth.

Non-Refereed Conference Proceedings

- Pitt, L. (2009). Woolsheds, wet weather gear and the West Coast: social work practice in Taranaki. In P. Quinn (Ed.), *Rural communities inspiring social care – 9th Biennial National Rural Remote Social Work Conference Proceedings* (pp. 40-46), Victoria, Australia: Rural Social Workers Practice Group.

Creative Works

- Adams, K. (2009, June 26). *White Drawing 6"38' 16:9 anamorphic widescreen PAL* [Film]. The 6th Aotearoa Digital Arts Symposium Film Screening. Wellington.
- Adams, K. (2009, June 26). *High resolution render from White Drawing animation* [Poster]. The 6th Aotearoa Digital Arts Symposium Film Screening. Wellington.

Creative Outputs

Solo Exhibitions

- Henry, M. (2009, April 16–May 16). *Doppelgänger*. Auckland, New Zealand: Starkwhite Gallery.
- Henry, M. (2009, September 7-October 3). *Flatline*. Auckland, New Zealand: Starkwhite Gallery Project Space.

Curated Group Exhibitions

- Adams, K. (2009, October 17-November 27). *White drawing*. New Plymouth, New Zealand: Govett-Brewster Art Gallery, Open Window.
- Clothier, I. (2009, February 28–June 1). *Haiku robots*. Taranaki Culture: Fresh out of the box. New Plymouth, New Zealand: Puke Ariki.
- Henry, M. (2009, August 1-31). *Matt Henry: Fahrenheit*. New Plymouth, New Zealand: Govett-Brewster Art Gallery, Open Window.

Director/Curator

- Clothier, I. (2009, January 26-February 9). Director and symposium selection panel member. *SCANZ 2009: R ranga tangata residency*. Western Institute of Technology at Taranaki (WITT), New Plymouth.
- Clothier, I. (2009, February 7-8). Director and symposium selection panel member. *SCANZ 2009: R ranga tangata*. Govett-Brewster Art Gallery, New Plymouth.
- Clothier, I. (2009, June 5-28). Curator. *WITT Wide*. Percy Thomson Gallery, Stratford.

Group Exhibitions

- Adams, K. (2008*, July 3). *Songs May Be Sung* [Waitaki Boys' High School 125th Anniversary exhibition]. *Grayscale drawing 2003-05 – 39:43 4:3*. Oamaru, New Zealand: Forrester Gallery.
- Adams, K. (2009, April 20). *White Drawing – 6"38' 16:9 Anamorphic Widescreen PAL*. Aotearoa New Zealand Association of Art Educators (ANZAAE) Conference, Dunedin, New Zealand: Otago Polytechnic, School of Art inaugural exhibition.
- Adams, K. (2009, June 5-28). *WITT Wide* [Group exhibition by WITT staff]. 'Animation' [Grayscale drawing]. Stratford, New Zealand: Percy Thomson Gallery.

- Adams, K. (2009, October 13–23). 9 [Group exhibition by Art Tutors]. *White drawing*. New Plymouth: Western Institute of Technology at Taranaki.
- Avison, P. (2009, October 13–23). 9 [Group exhibition by Art Tutors]. *Tiriti/Treaty & Monstrous*. New Plymouth: Western Institute of Technology at Taranaki.
- Catlow, V. (2009, October 13–23). 9 [Group exhibition by Art Tutors]. *Prototypical 2009*. New Plymouth: Western Institute of Technology at Taranaki.
- Clothier, I. (2009, June 5-28). *WITT Wide* [Group exhibition by WITT staff]. *The district of Leistavia (constitution project)*. Stratford, New Zealand: Percy Thomson Gallery.
- Clothier, I. (2009, August 23–September 1). *Making History*. ISEA Exhibition. Belfast, Ireland.
- Clothier, I. (2009, October 13–23). 9 [Group exhibition by Art Tutors]. *August 10, 1976*. New Plymouth: Western Institute of Technology at Taranaki.
- Corbett, A. (2009, June 5-28). *WITT Wide* [Group exhibition by WITT staff]. Stratford, New Zealand: Percy Thomson Gallery.
- Fenton, C. (2009, June 6-28). *WITT Wide* [Group exhibition by WITT staff]. Stratford, New Zealand: Percy Thomson Gallery.
- Fergusson, D. (2009, June 6-28). *WITT Wide* [Group exhibition by WITT staff]. Stratford, New Zealand: Percy Thomson Gallery.
- Guy, G. (2009, June 6-28). *WITT Wide* [Group exhibition by WITT staff]. *Transforming the everyday objects*. Stratford, New Zealand: Percy Thomson Gallery.
- Guy, G. (2009, October 13–23). 9 [Group exhibition by Art Tutors]. *Untitled 1, 2 and 3*. New Plymouth: Western Institute of Technology at Taranaki.
- Henry, M. (2009, October 13–23). 9 [Group exhibition by Art Tutors]. *Homage to Bang & Olufsen*. New Plymouth: Western Institute of Technology at Taranaki.
- Hill, C. (2009, October 13–23). 9 [Group exhibition by Art Tutors]. *One week* [Photographs]. New Plymouth: Western Institute of Technology at Taranaki.
- Hudson, J. (2009, June 6-28). *WITT Wide* [Group exhibition by WITT staff]. Stratford, New Zealand: Percy Thomson Gallery.
- Moore, K. (2009, June 6-28). *WITT Wide* [Group exhibition by WITT staff]. Stratford, New Zealand: Percy Thomson Gallery.
- Morris, B. (2009, June 6-28). *WITT Wide* [Group exhibition by WITT staff]. Stratford, New Zealand: Percy Thomson Gallery.
- Pritchard, C. (2009, June 6-28). *WITT Wide* [Group exhibition by WITT staff]. Stratford, New Zealand: Percy Thomson Gallery.
- Timu, R. (2009, June 6-28). *WITT Wide* [Group exhibition by WITT staff]. *Aro Mahana [Waiata]*. Stratford, New Zealand: Percy Thomson Gallery.
- Waikerepuru, T. (2009, June 6-28). *WITT Wide* [Group exhibition by WITT staff]. Stratford, New Zealand: Percy Thomson Gallery.
- Willard-Moore, D. (2009, June 6-28). *WITT Wide* [Group exhibition by WITT staff]. *Integral theory series 2007*. Stratford, New Zealand: Percy Thomson Gallery.
- Willard-Moore, D. (2009, October 13–23). 9 [Group exhibition by Art Tutors]. *AQAL images – four quadrants – four views*. Integral theory. New Plymouth: Western Institute of Technology at Taranaki.

Exhibition Catalogues

- Clothier, I. (2009, February 28-June 1). Interviewed in *Taranaki Culture: Fresh out of the box - Haiku robots*. Puke Ariki. New Plymouth, New Zealand: Puke Ariki.
- Clothier, I. (2009, March). *Interrogating the invisible*. Superlight. San Jose, USA: Zer01.

Performance

- Adams, K. (2009, November). *White Drawing* [Video]. World Music Days Festival 2009, Beijing, China.



Other

Clothier, I. (2009, August 23–September 1). Invited speaker and co-chair of Leonardo Education Forum. Making History. ISEA Conference. Belfast, Ireland.

Competitions and Awards

- Anderson, K, Corbett, A. & Rayner, L. (2009). Award recipients. Innovative Provider Award – Nursing Research On-line course Development group. Adult Learners' Week/He Tangata M tauranga. New Plymouth.
- Cleaver, K. (2009, August 2). Second place: Oceanic part 1 the cut. Taranaki Association of Registered Hairdressers Awards.
- Cleaver, K. (2009, August 2). Fourth place: Oceanic part 2 the conversion. Taranaki Association of Registered Hairdressers Awards.
- Hill, C. (2009). Commercial section – silver award winner. Australian Professional Photography Awards.
- Hill, C. (2009). Awarded master status. Honours List NZIPP (New Zealand Institute of Professional Photography).
- Hill, C. (2009). Landscape category – silver award winner. EPSON/NZIPP Iris Professional Photography Awards 2009.
- Hill, C. (2009). Commercial category – bronze award winner [three awards]. EPSON/NZIPP Iris Professional Photography Awards 2009.
- Hill, C. (2009). Wedding category – bronze award winner. EPSON/NZIPP Iris Professional Photography Awards 2009.
- Hill, C. (2009). Landscape category – bronze award winner. EPSON/NZIPP Iris Professional Photography Awards 2009.
- Moore, K. (2009, August 2). First place. Directional Men's Fashion Cut – Senior. Taranaki Association of Registered Hairdressers Inc.
- Robinson, A. (2009, August 19). Award recipient. New Zealand Beauty Therapy Best Therapist Award 2009.

B. Scholarly Activity

Public Addresses and Interviews

Radio and Television

- Lester, B. (2009, November & December). WITT speaks [Radio Programme]. Guest speaker, on Typography, for radio show, Most FM, New Plymouth.
- Martin, R. (2009). Sports sports [Radio Programme]. Presenter for radio show, Most FM, New Plymouth.
- Willard-Moore, D. (2009). Artifacts [Radio Programme]. Presenter of conversations, art stories and interviews for radio show, Most FM radio, New Plymouth.
- Willard-Moore, D. (2009, November-December). WITT speaks [Radio Programme]. Producer and co-host of radio show, Most FM, New Plymouth.

Invited Speaker

- Clothier, I. (2009, February 24). SCANZ and Taranaki Region Creative Development. Speaker at Monica Brewster Club, Govett-Brewster Gallery, New Plymouth.
- Clothier, I. (2009, June 17). How does Taranaki culture inspire art and creativity? Speaker at Artists Talk: Taranaki Culture: Fresh out of the box [Exhibition]. Puke Ariki. New Plymouth.
- Corbett, A. & Fergusson, D. (2009, May 11). Presenters. New Plymouth Rotary Club.
- Phillips, S. & Pitt, L. (2009, October 21). Maternal mental health: What makes a difference? Presenters. Taranaki District Health Board Education Centre, New Plymouth.
- Phillips, S. & Pitt, L. (2009, November 17). Maternal mental health: What makes a difference? Presenters. Aotearoa New Zealand Association of Social Workers Taranaki Branch, New Plymouth.

WITT Research Forum

- Avison, P. (2009, December 7). On the contemporary image: How do we know what we are looking at? Western Institute of Technology at Taranaki, New Plymouth.

- Clothier, I. (2009, March 23). How to get robots to make poetry. Western Institute of Technology at Taranaki, New Plymouth.
- Corbett, A. (2009, April 30). How to improve delivery of health services in Taranaki. Western Institute of Technology at Taranaki, New Plymouth.
- Jones, G. (2009, October 19). An Investigation of the Use of Complementary and Alternative Medicine (CAM) among Children aged less than 16 years with Autism or Autistic Spectrum Disorder (ASD) in Aotearoa/New Zealand. Western Institute of Technology at Taranaki, New Plymouth.
- Morris, B. (2009, November 9). Study skills (academic literacy) involves more than throwing students in the deep end and letting them sink or swim. Western Institute of Technology at Taranaki, New Plymouth.
- Phillips, S. & Pitt, L. (2009, November 25). Maternal Mental Health - What Makes A Difference. Western Institute of Technology at Taranaki, New Plymouth.
- Pritchard, C. (2009, September 7). Identifying tutors' and institutions' perceptions of tutors' roles within the institutes of technology and polytechnic sector. Western Institute of Technology at Taranaki, New Plymouth.
- Willard-Moore, D. (2009, June 10). The absence of creativity in New Zealand art is the legacy of NCEA and secondary school art teaching. Western Institute of Technology at Taranaki, New Plymouth.

Professional Practice: Achievements & Distinctions

Membership to Professional Bodies

- Cawsey, G. (2009). Committee member. Taranaki/Wanganui Chefs' Association.
- Duthie, D. (2009). Committee member. Taranaki/Wanganui Chefs' Association.
- Fraser, K. (2009). Registered member – New Zealand Association of Registered Hairdressers Inc.
- Hitchcock, D. (2009). The Charter of Associate – LIANZA (Library and Information Association of New Zealand Aotearoa).
- West, G. (2009). Board member. Restaurant Association of New Zealand – Taranaki branch.

Appointments to National Bodies

- Conley, N. (2009). Panel member. New Zealand Qualification Authority (NZQA) accreditation panel.
- Conley, N. (2009). National Qualifications Framework (NQF) Specialist reviewer of New Zealand Qualification Authority (NZQA) business and communication fields.
- Craven, J. (2009). Chairperson. National Business Administration Forum (fora of ITPNZ).
- Craven, J. (2009). Committee member. NZQA National Advisory Committee for Business Studies and NZQA National Advisory Committee for Business Studies - Academic Committee.
- Fenton, C. (2009). Sector advisor in the National Qualifications Services of New Zealand Qualification Authority (NZQA) Science review panel meeting.
- Fenton, C. (2009). New Zealand Qualification Authority (NZQA) panellist. Review of microbiology and science unit standards.
- Fenton, C. (2009). New Zealand Qualification Authority (NZQA) panellist. Review of immunology.
- Fenton, C. (2009). New Zealand Qualification Authority (NZQA) panellist. Review of biology.
- Morris, B. (2009). National Secretary of the Association of Tertiary Learning Advisors Aotearoa New Zealand.

Other

- Brown, J. (2009, September 4). Facilitator. Taranaki Tertiary Learning Skills Forum.
- Fenton, C. (2009, July). Correspondence [email] to Minister of Labour on pandemic preparedness.
- Fenton, C. (2009, August). Correspondence [email] to Minister of Health on pandemic preparedness.



- Fraser, K. (2009). Floor manager at Taranaki Association of Registered Hairdressers Competition.
- Henry, M. (2009). Acquisitions [Three works from Doppelgänger], April 2009, Chartwell Collection, Auckland Art Gallery.
- Henry, M. (2009). Acquisitions [Four works from Homage to Bang & Olufsen suite], October 2009, Ministry of Foreign Affairs and Trade.
- Hitchcock, D. (2009, March 9). Mentor for Library and Information Association of New Zealand Aotearoa (LIANZA) Professional Registration.
- Hitchcock, D. (2009). Chairperson. Taranaki Information Group.
- Hudson, J. (2009). Committee member. Taranaki/Wanganui Chefs' Association.
- Jones, G. & Pepperell, B. (2009, June 6 & July 29). Pharmacology updates. Co-presenters to aged care sector. New Plymouth.
- Jones, G. (2009, July 27). Introduction to pharmacology and drug-herb interaction. Presenters to health sector. New Plymouth.
- Martin, R. (2009). Blogger/author. Taranaki Chronicles. <http://taranakichronicles.wordpress.com/>

Academic Distinction – Qualifications

- Batchelor, M. (2008*). National Certificate in Adult Education and Training Level 5. Te W nanga o Aotearoa.
- Batchelor, M. (2008*). Certificate in Adult Education Level 4 & 5. Te W nanga o Aotearoa.
- Cleaver, K. (2009). National Certificate in Adult Literacy Education (Vocational Tutor/Lecturer or Workplace Trainer).
- Cuttance, J. (2009, December). National Certificate in Adult Literacy Education (Vocational Tutor/Lecturer or Workplace Trainer). Training For You.
- de Crevoisier, S. (2009, December). National Certificate in Adult Literacy Education (Vocational Tutor/Lecturer or Workplace Trainer). Training For You.
- Esdaile, A. (2009). National Certificate in Adult Education and Training Level 5. Upskill NZ Ltd.
- Fraser, K. (2009) National Certificate in Adult Literacy Education (Vocational Tutor/Lecturer or Workplace Trainer). Workbase.
- Jones, G. (2009). Master of Health Science. University of Auckland.
- Lester, B. (2009, July). Certificate in Adult Education Level 4 and 5. Te W nanga o Aotearoa.
- Lester, B. (2009, July). National Certificate in Adult Education and Training Level 5. Te W nanga o Aotearoa.
- Lester, B. (2009). Master of Computer Graphic Design. Wanganui School of Design/University of Waikato.
- Moore, K. (2009). National Certificate in Adult Literacy Education (Vocational Tutor/Lecturer or Workplace Trainer). Training For You.
- Truman, N. (2009). National Certificate in Adult Literacy Education (Educator). Literacy Aotearoa.
- Truman, N. (2009). National Certificate in Adult Literacy Education (Vocational Tutor/Lecturer or Workplace Trainer). Literacy Aotearoa.

Citations

- Adams, K. (2008*). Still from Grayscale drawing, 2005 [image] cited by Schmidt, L. Interarts performativities: Writing-drawing-architecture, (p. 288), in Collision: Interarts practice and research, D. Cecchetto, N. Cuthbert, J. Lassonde & D. Robinson (Eds). Newcastle upon Tyne, UK: Cambridge Scholars Publishing.
- Adams, K. (2008*). Cited by Schmidt, L. in Relational provisionality: Drawing as spatio-temporal critique. South African Journal of Art History, 23(1), 111.
- Catlow, V. (2009, March 4). Green invader just part of the wild world of creative graphics. Midweek, Feature.

- Cawsey, G. (2009). Featured in Food and Drink section of Taranaki Daily News.
- Corbett, A. (2009, June 2). Thesis takes aim at TDHB healthcare. Taranaki Daily News.
- Corbett, A. (2009, June 3). Nursing tutor a trail-blazer. North Taranaki Midweek.
- Fenton, C. (2009, March). Making school work. North and South, 47-48.
- Fenton, C. (2009, June 8). WITT work in gallery spotlight. Taranaki Daily News, 2.
- Fenton, C. (2009, September). Cited in NZMS President's report. New Zealand BioScience, 18(3), 7.
- Henry, M. (2009, April 5). New York based Artforum reviewer Micheal Wilson on Matt Henry's Doppelgänger show. Wilson, Michael 2009, Artforum.com Critics' Picks, weblog. <http://artforum.com/archive/id=22738>
- Henry, M. (2009, April 24). eyeCONTACT Weblog post. 'Double vision, double vision' – New Zealand writer, artist and curator John Hurrell on Doppelgänger show. <http://eyecontactartforum.blogspot.com/2009/04/double-vision-double-vision.html>
- Henry, M. (2009, September 11). eyeCONTACT Weblog post. 'So cool you could burn yourself' – New Zealand writer, artist and curator John Hurrell on Flatline show. <http://eyecontactartforum.blogspot.com/2009/09/so-cool-you-could-burn-yourself.html>
- Hudson, J. (2009). Featured in Food and Drink section of Taranaki Daily News.
- Jones, G. (2009, August 5). Autism dialogue wanted. Taranaki Daily News, 13.
- Ogden, J. (2009). Chef Joachim Ogden delights. Taranaki Daily News.
- Pitt, L. (2009, November 26). Relieving postnatal pain. Taranaki Daily News, 2.
- Pitt, L. (2009, December 12). Nine months to madness. Taranaki Daily News, 9.
- Robinson, A. (2009, August 19). Anna cleans up at beauty awards. Taranaki Daily News.
- Shand, L. (2009, October 9). Rosie makes life easier for Lisa. Taranaki Daily News, 2.
- Trowern, R. (2009). Featured in Food and Drink section of Taranaki Daily News.
- Waikerepuru, T. (2009, July 29). Academic looks to Māori language year. Taranaki Daily News.
- Winder, V. (2009, November 4). Happy to be in book. North Taranaki Midweek, 14.

Contribution to Research Environment

- Clothier, I. (2009). Research Co-ordinator, Faculty of Arts, Commerce and Technology, Western Institute of Technology at Taranaki, New Plymouth.
- Corbett, A. (2009). Research Co-ordinator, School of Nursing, Western Institute of Technology at Taranaki, New Plymouth.
- Fenton, C. (2009). Research Co-ordinator and Committee Chairperson, Western Institute of Technology at Taranaki, New Plymouth.
- Fenton, C. (2009). Blogger/author. Bellstreetfiles's Blog. <http://bellstreetfiles.wordpress.com/>.
- Morris, B. (2009). Research Co-ordinator, Polytops, Library Learning Centre and Student Services, Western Institute of Technology at Taranaki, New Plymouth.
- Pitt, L. (2009). Research Co-ordinator, Department of Humanities, Western Institute of Technology at Taranaki, New Plymouth.

Membership of Institutional Research Committee

- Avison, P. (2009). Committee member.
- Clothier, I. (2009). Committee member and Te Iarere Wavelength journal committee member.
- Corbett, A. (2009). Committee member and Te Iarere Wavelength journal committee member.
- Fenton, C. (2009). Committee member and Te Iarere Wavelength journal committee member.
- Ferguson, L. (2009). Committee member.
- Fergusson, D. (2009). Committee member.
- Greensill-van Prehn, S. (2009). Committee member.



Henley, V. (2009). Committee member and Te Iarere Wavelength journal committee member.

Hitchcock, D. (2009). Committee member.

Hudson, J. (2009). Committee member.

Jones, G. (2009). Committee member.

Knuckey, B. (2009). Committee member.

Lawson, J. (2009) Committee member.

Martin, R. (2009). Te Iarere Wavelength journal committee member.

Morris, B. (2009). Committee member and Te Iarere Wavelength journal committee member.

Pitt, L. (2009). Committee member.

Toman, I. (2009). Committee member.

Waikerepuru, T. (2009). Committee member.

Wineera, T. (2009). Te Iarere Wavelength journal committee member.

Willard-Moore, D. (2009). Committee member.

Institute Awards

Adams, K. (2009, May). Emerging researcher - contribution to research. Western Institute of Technology at Taranaki.

Allen, C. (2009, December). WITT Staff Awards: Quality of Service (Individual). Western Institute of Technology at Taranaki.

Brown, J. (2009, May). Active researcher - contribution to research. Western Institute of Technology at Taranaki.

Brown, J. & O'Riordon, E. (2009, December). WITT Staff Awards: Innovation in practice. Western Institute of Technology at Taranaki.

Brown, J. (2009, December). WITT Staff Awards 2009: Quality of Service (Individual). Western Institute of Technology at Taranaki.

Cleaver, K. (2009, May). Emerging researcher - contribution to research. Western Institute of Technology at Taranaki.

Clothier, I. (2009, May). Research leader - contribution to research. Western Institute of Technology at Taranaki.

Clothier, I. (2009, December). WITT Staff Awards 2009: Research. Western Institute of Technology at Taranaki.

Corbett, A. (2009, May). Research leader - contribution to research. Western Institute of Technology at Taranaki.

Corbett, A. (2009, December). WITT Staff Awards 2009: Research. Western Institute of Technology at Taranaki.

Craven, J. (2009, December). WITT Staff Awards 2009: Chief Executive's Award for Exceptional Service. Western Institute of Technology at Taranaki.

Fenton, C. (2009, May). Research leader - contribution to research. Western Institute of Technology at Taranaki.

Hill, C. (2009, May). Emerging researcher - contribution to research. Western Institute of Technology at Taranaki.

Jury, J. (2009, December). WITT Staff Awards 2009: Quality of Service (Individual). Western Institute of Technology at Taranaki.

Lewis, J. (2009, December). WITT Staff Awards 2009: Teaching. Western Institute of Technology at Taranaki.

Morris, B. (2009, May). Active researcher - contribution to research. Western Institute of Technology at Taranaki.

Pitt, L. (2009, May). Emerging researcher - contribution to research. Western Institute of Technology at Taranaki.

West, G. (2009, December). WITT Staff Awards 2009: Programme Leadership. Western Institute of Technology at Taranaki.

Willard-Moore, D. (2009, May). Research leader - contribution to research. Western Institute of Technology at Taranaki.

* Omitted in 2008

New Zealand Institute of Highway Technology (NZIHT)

Books and Monographs

Harlow, A. (2009). Review of New Zealand Roadmarking Materials Guide.

Conference Contributions

Oral Presentations

Ryan, C. (2009, October 26-28). The Road to Operate Safe: Creating a Safety Culture in the Roading Industry. Paper presented at 2nd World Roads Conference: Sustainable Urban Transport Development, Singapore.

Conference Organisation

Erosion and Sediment Control Conference. (2009, June 21-24). Auckland.

2009 Roading New Zealand Conference. (2009, September 8). Wellington.

New Zealand Transport Agency and NZIHT 10th Annual Conference. (2009, November 1-3). Rotorua.

Other

Vance, W. (2009, November 1-3). Close Conference. NZ Transport Agency and NZIHT 10th Annual Conference, Rotorua.

Institute Awards

Kivell, J, Knowles, L. & Ryan, C. (2009, December). WITT Staff Awards 2009: Quality of Service Team. Western Institute of Technology at Taranaki.





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